



**Hutton Parish Council**  
**Incorporating Elborough Village Woodside and Foxglove Meadows**

Bruce Poole Parish Clerk

Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS

Tuesday to Friday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm

Email [clerk@huttonsomerset.org.uk](mailto:clerk@huttonsomerset.org.uk) website [www.huttonsomerset.org.uk](http://www.huttonsomerset.org.uk)

**To: Chairman P Dutton Cllrs. G Barry M Dunkley L Eddins J Hicks N Max K McCulloch A Sills & T Porter**  
**You are summoned to attend a Meeting of Hutton Parish Council to be held in the Legion Room Hutton**  
**on Monday 8<sup>th</sup> September 2025 commencing at 7.00 pm**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status, and any disability): [Crime and Disorder: Health and Safety](#) at Work and Human Rights. **Prior to the commencement of the meeting parishioners will have the opportunity to comment on individual agenda items provided prior notice has been given and the meeting approves.***

**Date: Friday 29<sup>th</sup> August 2025 Bruce Poole BA(Hons) FSLCC MMC – Clerk to the Council**

**AGENDA**

- 25.40 Apologies
- 25.41 Code of Conduct.
- 25.42 To approve the Minutes of a Meeting of the Parish Council meeting held on Monday the 7<sup>th</sup> July 2025
- 25.43 Chairman's Announcements
- 2544 Matters for Information purposes only
- 2545 Planning

25/P/0989/NMA	Non-Material amendment to application 24/P1164/RM(Reserved matters application for the erection of 16 no dwellings pursuant to Outline Consent 21/P/0965/OUT (Outline application for the erection of 16 no. dwellings provision of access public open space3 drainage landscaping and ancillary works with all matters reserved for subsequent approval) to allow for an amendment to the wording of condition 1 – drawings – Land adjacent to Woodside Avenue Hutton	Approved 23/05/25
25/P1143/LDP	Certificate of lawful development for the proposed erection of a single storey rear infill extension continuing the existing pitched roof with new roof light window and matching materials.	31/07/25
25/P/1122/AOC	Request to discharge conditions10 (secure cycle parking), 11(Sustainable travel plan) 16 (External and Street Lighting) 17(Arbor cultural Method Statement and TPP) 21 (Surface Water Drainage) and 22 (Sustainable Drainage Scheme) from application 21/P/0965/OUT	29/07/2025
25/P/1210/FUH	Proposed creation of parking to the front of the house – 66 Cedern Avenue Elborough BS24 8PD	08/08/2025

<a href="#">25/P/1282/EA1</a>	<a href="#">Formal screening operation opinion request to determine as to whether proposed development is EIA development of approximately 400 homes a community building /mobility hub as well as green and blue infrastructure biodiversity park pedestrian and cycle routes open space community garden space and orchard. provision – Land south of Old Banwell Road and north of Banwell Road Elborough</a>	<a href="#">14/07/25</a>
<a href="#">25/P/1352/AOC</a>	<a href="#">Request to discharge condition 6 (Construction Environmental Management Plan) on application 21/P0965/OUT</a>	<a href="#">28/08/25</a>
<a href="#">25/P1430/AOC</a>	<a href="#">Request to discharge condition 3 (Confirmation Report) from application 24/P/1164/RM</a>	<a href="#">08/08/24</a>
<a href="#">25/Sp/1371FUH</a>	<a href="#">Proposed replacement of existing roofing fascia and guttering with new to the main building – 2 Windmill Hill Hutton BS24 9UW</a>	<a href="#">17/09/25</a>
<a href="#">25/P/1640//LBC</a>	<a href="#">Listed Building Consent – for the proposed refurbishment redecoration and the upgrade of the dwelling . Works to include re-plumbing insulating re-plastering and re-flooring works. Replacement of ironmongery windows slate roofing and radiators with new knock through and block up of multiple internal entranceways including the installation of 1 no. 1-beam. Rearrangement and refit of existing kitchen and bathroom removal of existing fire surround and hearth with subsequent installation of 2 no. wood burners alongside the relocation of the gas meter. Extension of existing pitched roofing atop rear external stairs repair and restore existing external brick oven and replacement ports to west chimney. Replacement of 1 no. existing rooflight with larger rooflight and installation of solar panels alongside an air-source heat pump. – The Brow 1 Hutton Hill Hutton BS24 9</a>	

#### 25.46 Resolutions

- (1) To note the receipt from RoSPA Play Safety the 2025 Annual Inspection Reports for Springwood Gardens and Elmhurst Play Areas.
- (2) To note the recently announced Salary Increase of 3.2% for Parish Clerks backdated to the 1<sup>st</sup> April 2025
- (3) To consider North Somerset's Community Governance Review 2025 Draft Recommendations
- (4) To note the submission of the Road Closure request to North Somerset for the 2025 Remembrance Sunday Service

#### 25.47 Financial

To retrospectively approve the following items of expenditure:  
(88)

#### 25.48 Working Groups Reports

- (a) Scout Hut
- (b) Open Space
- (c) Hutton in Bloom
- (d) Communications

#### 25.49 Correspondence

1. North Somerset Council – Town and Parish Digest C
2. North Somerset Council – Local Delivery Programme C
3. Local Resident – Excessive speeds C
4. Hutton & Locking Benefice – Stay Connected – August C
5. ALCA Zoom Meeting Details C
6. Resident – Pathway – Des Phippen Park PD
7. North Somerset Council – TTRO – Moor Lane Hutton C
8. North Somerset Council – Completion of Discretionary Rate Relief

for the Scout Headquarters	B
9. Avon & Somerset Police – Neighbourhood report	C
10. North Somerset Council – Library Service	C
11. Allotment Holder – Vacating Information	BP
12. North Somerset Council – Mobile Library	C
13. Memoria Bench Quotation (JC)	BP
14. Letter of complaint	C
15. North Somerset District Council-Town & Parish Digest – August 2025	C
16. North Somerset District Council-Libraries Consultation	C
17. North Somerset District Council-Composting Leaflet	C
18. North Somerset Levels IDB – Watercourse Maintenance	BP
19. North Somerset Council = St Mary’s Field temporary lifting of restrictions	C
20. North Somerset Council – new CEO	C
21. Hutton& Locking Benefice – Stay Connected –September	C
22. North Somerset Council – Community Learning	C

**25.50 Matters for Report purposes only**

1. Councillors
2. Parish Clerk

**25.51 Date Place of the Next Parish Council Meeting – Monday 6<sup>th</sup> October 2025 in the British Legion Room – commencing at 7.00pm**