



Hutton Parish Council

\Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC
Locum Parish Clerk

Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN

Tel: 01934 813871 – Tuesdays 10.00 am – 4. 00 pm

Out of Hours – 07887802922

Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

To: Chairman P Dutton Cllrs. G Barry M Dunkley L Eddins B Groom K McCulloch a Sills & T Porter

You are summoned to attend a Meeting of Hutton Parish Council to be held in the Legion Room

Hutton Village Hall at 7.00 p.m. on Monday 8th April 2024 to transact the following business.

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status, and any disability): Crime and Disorder: Health and Safety at Work and Human Rights. **Prior to the commencement of the meeting parishioners will have the opportunity to comment on individual agenda items provided prior notice has been given and the meeting approves.***

Date: Monday 1st April 2024 Bruce Poole BA(Hons) FSLCC MMC – Locum Clerk to the Council

AGENDA

23.112. To receive and accept any Apologies for Absence.

23.113 Code of Conduct.

23.114 To approve the Minutes of the Parish Council meeting held on Monday 4h March 2024.

23.115 Matters for information purposes only. *(Please refer to the attached list)*

23.116 Chairman’s announcements

23.117 Planning

23/P/1520/FUH	<i>Proposed conversion of existing garage into a two-storey “Granny Annexe” including the creation of a dormer to the East elevation. Erection of a new detached garage at the North elevation. Bath House 54 Church Lane Hutton BS24 9SN</i>	04/01/24
23/P/2654/FUH	<i>Proposed erection of a single storey rear extension loft conversion with 2 no dormers to the front elevation and two dormers to the rear elevation and new front porch – ¹ Southview Close Hutton BS24 9SW</i>	Approved 12/03/24
24/P/0503/FUH	<i>Proposed erection of a single storey rear extension following demolition of the existing single storey lean-to extension</i>	03/0/24
	Enforcement	
23/00235/COU	<i>Car Repairs takin g place from residential property – 18 Vereland Road Hutton</i>	19/08/23

23.118 Resolutions

- (1) To confirm the appointment of Mr Bruce Poole as the Parish Clerk effective from the 4th March 2024 at 18 hours per week based on SCP 40 within the range in scale 37 to 41 as set out in the National Agreement (2023) on Salaries and Conditions of Service of Local Council Clerks in England and Wales.
- (2) To consider North Somerset's Parking Management and Bin Collection Consultations.
- (3) To review and confirm the 2024 Insurance Renewal Papers for the Village Truck in the sum of £2,302.70 or £2327.70
- (4) To note the resignation of Councillor Mrs Marion Cuthbert .
- (5) To note the receipt of the 2023-24 AGAR (Annual Governance and Review) Documents
- (6) To consider plans for the Parish Council's Annual Parish Meeting scheduled for Wednesday 15th May 2024

23.119 Financial

To approve the following invoices for payment:

(1) Water2Business	Allotments – D/D	46.50	
(2) Hiscox	Monthly – D/D	310.57	
(3) Peac	Printer Lease – D/D	205.00	41.00
(4) BT	Telephone & Broadband -D/D	96.17	19.23
(5) Viking	Stationery	65.81	13.16
(6) Ionos	Website	1.00	.20
(7) BG	Scout Hut – Gas – D/D	368.54	18.42
(8) BG	Scout Hut – Elec – D/D	57.20	2.86
(9) Microsoft	IT Services	44.10	8.82
(10) HVH	Hall Hire – March	280.00	
(11) J Goodall & Sons	Hedge Cutting	368.00	73.60
(12) Bradfords	Timber	15.40	3.08
(13) GB Sports	Monthly Inspection – Mar	35.00	7.00
(14) PATA UK	Payroll Services	197.90	
(15) Handy Men	March	2184.38	
(16) Mr B Poole	Locum Clerk - Mar	2883.50	
(17) Cartridge People	Printer Cartridges	39.08	7.82
(18) Mrs D Lee	Tap Repairs – Allotments	50.93	10.20
(19) Mr B Poole	Hurleys – Stationery	27.56	6.88
(20) Microshade	Hosting Services	116.56	23.31

23.120 To note the following for information purposes only.

1. Councillors
2. Clerk

23.121 Correspondence

1. PATA Payroll Statutory Holiday Entitlement 2024 and Minimum Wage
2. BDO Note the receipt of the 2023-24 AGAR

23.122 Date time and place for next meeting – Annual Meeting of the Parish Council – Monday 8th May 2024 and the Annual Parish Meeting – Wednesday 15th May 2024
