



Hutton Parish Council
Incorporating Elborough Village Woodside and Foxglove Meadows

In Memoriam

Prior to the meeting commencing the Chairman asked those present to share a moment of reflection in the recent death in office of the Parish Clerk Mr Stephen Cope.

MINUTES

Minutes of a Meeting of Hutton Parish Council held in the Village Hall 60 Church Lane Hutton Somerset BS24 9SN on Monday 3rd April 2023 commencing at 7.00 pm when the following business was transacted.

PRESENT Cllr. Dutton Chairman together with Cllrs. Cole Cuthbert Dunkley Groom Harris Howard Porter White and Mr B Poole Parish Clerk.

District Councillor M Solomon was also in attendance.

1. To receive and accept any Apologies for Absence.

None

2. Declarations of interest.

None

3. To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Monday 6th February 2023

Resolved to take as read the recently circulated **Minutes of the Parish Council Meeting held on Monday 6th February 2023** agreed as being a correct record and signed as such by the Chair.

4. Chairman's opening address.

The funeral arrangements for the late Stephen Cope were announced. On behalf of the members he welcomed Mr Bruce Poole who was assisting as the Locum Parish Clerk. He announced that the Annual Parish Council Meeting date to form the new Parish Council would be 22nd May. He further announced that the Annual Parish Meeting would be pushed back to June to give more time to prepare and that the Parish Council Meeting previously scheduled for the 12th June, would be now scheduled for the 5th June.

5. Open meeting for public speaking.

There were no members of the public present.

6. Matters for information purposes only.

a) Planning decisions to NSC.

Nothing to report.

b) Speed reduction measures – report of online meeting with NSC – Cllr Porter.

Discussions ongoing

c) Heavy duty tracking for scout hut car park area.

Response from FIRS group noted.

d) Springwood tasks

List to be sent to Clerk – Cllr Groom

7.24 pm – Cllr. Harris arrived at the meeting apologizing for her unavoidable lateness.

e) Parish Plan update – Cllr Dutton

f) Display boards for Elmhurst – inform school and Cllr Mrs. Harris – Cllr Groom

g) Replacement tree village green – Cllr Groom

Nothing tangible to report.

h) Football Club follow up for use of St Mary's fields and support to Scout Hut

Being pursued currently

i) Village Green work schedule to Clerk – Cllr Groom

- j) Scout Hut user group meeting – Cllr Howard
- k) Funding for feasibility work – contact Dowlas group – Cllr Groom
Nothing tangible to report.
- l) Contact HiB team leader to promote HiB at Elborough and encourage sponsorship for planting.
Cllr Dunkley indicated that she was waiting for a response for the Elborough Group.
- m) Cleaner for Scout Hut
It was generally agreed that some positive action needed to be taken as soon as possible.
- n) Shed to be moved from Scout Hut to VH
Noted that the shed had been moved.
- o) Table or bench for Elmhurst – Cllr Groom
- p) Pics of “before and after” tree work Phippen Park – Cllr Groom
- q) Tree works for Phippen Park – Cllr Porter and Cllr Groom
Nothing tangible to report.

7. Planning

23/P/0244/LDE

Certificate of lawfulness for the completed construction of a single storey rear extension to the existing dwelling to form a new living/dining kitchen area (retrospective) 109 Oldmlxon Road Hutton BS24 9QA.

Resolved to approve.

8. Financial Report of the Clerk

a) **Approval of the Schedule of Accounts for February 2023.**

It was noted that due to understandable reasons the February Schedule of Accounts was not available.

9. Reports

(a) Community Policing team.

Nothing received.

(b) District Councillors

District Councillor Mike Solomon had nothing to impart.

(c) Parish Councillors

(i) Cllr Groom

He referred to the fact that at present there were no free trees available from Thatchers Cider and he was following up on the Village Green work schedule. A plan was currently being drawn up regarding Springwood. It is likely that the Scout Group may well need assistance seeking funding to replace/refurbish the Scout Headquarters

(ii) Cllr Cuthbert

Confirmed that the Elborough PROW had been re-surfaced.

(iii) Cllr White

Confirmed that the Newsletter would be available at the end of the current week.

(iv) Cllr Howard

Gave details of the User Group Meeting where some previously advised issues were still outstanding.

(d) Clerk

He reported that there were due for understandable reasons several immediate challenges surrounding the payment of invoices on-line banking year-end accounts and External Audit requirements.

10. Correspondence

(a) Meeting with Police and Crime Commissioner 16th March

(b) Demand Responsive Transport – Bus service.

(c) Road closure notice Banwell Road.

(d) BDO – 2023 AGAR

11 Date time and place for the next Meeting – Annual Parish Council Meeting 22nd May 2023