



Hutton Parish Council
Incorporating Elborough Village Woodside and Foxglove Meadows

Bruce Poole Parish Clerk

Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS

Tuesday to Friday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm

Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

To: Chairman P Dutton Cllrs. G Barry M Dunkley L Eddins J Hicks N Max K McCulloch A Sills & T Porter
You are summoned to attend a Meeting of Hutton Parish Council to be held in the Legion Room Hutton
on Monday 3rd November 2025 commencing at 7.00 pm

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status, and any disability): [Crime and Disorder: Health and Safety at Work and Human Rights](#). **Prior to the commencement of the meeting parishioners will have the opportunity to comment on individual agenda items provided prior notice has been given and the meeting approves.***

Date: Monday 27th October 2025

Bruce Poole BA(Hons) FSLCC MMC – Clerk to the Council

AGENDA

25.64 Apologies

25.65 Code of Conduct.

25.66 To approve the Minutes of a Meeting of the Parish Council meeting held on Monday the 6th October 2025 .

25.67 Matters arising from those Minutes for Information purposes only – See attached Grid

25.68 Chairman's Announcements

25.69 Planning

25.70 Resolutions.

1. To note the conclusion of the 2025 AGAR Accounts – the External Auditors Report and the formal Public Notification of same. (copy attached)

2. To review the 2026-26 Budget versus Expenditure as at the 2nd Qtr. (Copy Attached)

3. To give a preliminary assessment as to the proposed 2026-27 Budget

25.71 Financial

To retrospectively approve the following items of expenditure:

(209)	Microshade – IT	126.76	25.35
(210)	Glasdon – Memorial Bench	834.55	166.91
(211)	Maxwell House – Leaflets	103.50	20.70
(212)	Nat West – Bank Charges	13.65	
(213)	Mr Peter Barrington – IT Support	400.00	
(214-221)	Salaries		
(217)	HMRC NI & Tax	1099.55	
(222)	Insurance – Monthly D/D	337.20	
(223)	Water D/D	53.00	
(224)	Jason Tucker Balance	4.00	
(225)	Travel	32.77	8.55
(226)	Microshade – IT Support	126.76	25.35
(227)			

(228)	BDO – External Audit	420.00	84.00
(229)	PATA - Payroll	261.75	
(230)	Bradfords – Materials	19.80	3.96
(231)	Scribe Accounts	35.00	7.00
(232)	JBT Gardening & Home Maintenance	785.00	
(233)	Travel	62.59	
(234)	Conference	1093.00	
(235)	Scout Hut – Gas	67.11	3.35
(236)	Mr White – expenses	7.50	
(237)	Scout Hut – Electricity	116.48	5.82
(238)	Microshade	109.12	17.64
(239)	Archers Marquees	2079.34	415.87
(240)	SLCC Enterprises – Subscription	325.00	
(241)	Bradfords	10.12	
(242)	SLCC Enterprises – Conference	660.00	79.20
(243)	Stationery	23.86	
(244)	Stationery	48.98	
(245)	J K Gardening	551.87	
(246)	Ionos – IT	10.00	2.00
(247)	ionos – IT	16.00	3.20
(248)	Mr B Poole – Homeworking – September	66.00	
(249)	Ward Tree Surgeons – Tree Work	960.00	192.00

25.72 Working Groups Reports

- (a) Scout Hut
- (b) Open Space
- (c) Hutton in Bloom
- (d) Communications

25.73 Correspondence

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|----|---|---|
| 1. | North Somerset Council – Town & Parish Digest | C |
| 2. | North Somerset Council – Mobile Library | C |
| 3. | PCSO . Hemmett – Poster | C |
| 4. | Locking & Hutton Benefice – Staying in Touch | C |

25.74 Matters for Report purposes only

1. Councillors
2. Parish Clerk

25.75 Date Place of the Next Parish Council Meeting – Monday 1st December 2025 in the British Legion Room – commencing at 7.00pm