

HUTTON PARISH COUNCIL (HPC) RISK ASSESSMENTS FOR SPRINGWOOD ADVENTURE PLAY AREA AND ELMHURST PLAY AREA

Hazard	Who is at Risk?	Current Risk Control Measures	Evaluation of Risk	Residual Risk and Further Risk Control Measures
Bumps/injuries due to slips/trips and falls/ collision with other users, whilst using the play apparatus.	Children and young people.	Users should make reasonable and safe use of the provided equipment. Routine, quarterly and annual inspections (as detailed below) to ensure the safest possible use.	Low.	Tolerable. Current controls adequate – keep under review.
Head or eye injury from impact with low branches.	Children and young people, adults, HPC members, employees and contractors.	Trees are regularly inspected (as detailed below) for damage, hazards and risks. 2 metres either side of the Springwood Park Aerial Cableway is kept clear of encroaching vegetation. Low branches are regularly trimmed by HPC Handymen.	Low.	Tolerable. Current controls adequate – keep under review.
Slips, trips and falls on uneven ground.	Children, young people, adults, HPC members, employees and contractors.	Grass is managed and regularly inspected (as detailed below) and cut to improve visibility. Grass is regularly cut by HPC Contractors.	Low.	Tolerable. Current controls adequate – keep under review.
Slips, trips and falls on safety flooring.	Children, young people, adults, HPC members, employees and contractors.	Routine, quarterly and annual inspections (as detailed below) to ensure the safest possible use.	Low.	Tolerable. Current controls adequate – keep under review.

		Any defects reported are assessed and if required, equipment is taken out of use and repaired ASAP.		
Equipment which is dangerous is not identified, causing injury.	Children and young people.	<p>ROUTINE INSPECTIONS: A visual inspection will be carried out every week by a person nominated by the Clerk to the Council. This inspection is to look at the equipment's basic condition and any faults due to vandalism. Any visual faults, hazards or vandalism is to be noted and reported to the Clerk to the Council ASAP.</p> <p>A guide to routine inspections of play area can be found at www.rospa.com/play-safety/Advice/Routine-Inspection</p> <p>The Clerk to the Council is to record all routine inspections of Springwood Adventure Play Area and Elmhurst Play Area.</p> <p>The Clerk to the Council is to record and register all faults, hazards or vandalism.</p> <p>If necessary, the Clerk to the Council is to ensure Springwood Adventure Play Area or Elmhurst Play Area or sections of either Play Area are closed and cordoned off with signs, to prevent further use, until any safety faults or hazards are rectified.</p>	Low.	Tolerable. Current controls adequate – keep under review.

	<p>The Clerk to the Council is to ensure all safety faults or hazards are rectified ASAP and all non-safety or non-hazardous faults are rectified within a reasonable timescale.</p> <p>All safety faults or hazards and their subsequent rectification are to be reported to HPC councillors by the Clerk to the Council at the next available opportunity.</p> <p>OPERATIONAL INSPECTIONS: a more detailed look at the equipment's condition and any faults due to vandalism and certain types of minor wear will be carried out every quarter by a specialist accredited contractor nominated by the Clerk to the Council.</p> <p>A Report will be received by the Clerk to the Council, detailing the findings and any recommendations by the specialist contractor.</p> <p>The Clerk to the Council is to record and register all faults, hazards or vandalism identified by the contractor and detailed in the report for rectification.</p> <p>If necessary, the Clerk to the Council is to ensure Springwood Adventure Play Area or Elmhurst Play Area or sections of either Play Area are closed and cordoned off with signs, to prevent further use, until any safety faults or hazards identified by contractor in the report are rectified.</p>		
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<p>Equipment which has been identified as damaged is not dealt with swiftly or correctly, causing injury.</p>	<p>Children and young people.</p>	<p>Any safety issues or hazards raised by any inspection or members of the public will be brought to the attention of the Clerk of the Council.</p> <p>Signs are in place at entrances with the telephone number of the office of the Clerk of the Council, to enable problems or faults to be reported.</p> <p>In the event of immediate remedial safety action needing to be undertaken, the Clerk of the Council will close any piece of equipment deemed to be unsafe, by either its removal, isolation or rendering harmless any dangers found. Any equipment closed will be cordoned off with signs, to prevent further use, until any safety faults or hazards are rectified.</p> <p>The Clerk to the Council is to ensure all safety faults or hazards are rectified ASAP and all non-safety faults are rectified within a reasonable timescale.</p>	<p>Low.</p>	<p>Tolerable. Current controls adequate – keep under review.</p>
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Assessment Carried out by:	Clr Peter Dutton
Signature:	<i>Peter.H.Dutton</i>
Date:	12 May 20
Date of Hutton Parish Council Approval:	18 May 20 – See Minutes of Meeting

ANNUAL RISK ASSESSMENT REVIEW

Date:		Date:		Date:	
Name:		Name:		Name:	
Signature:		Signature:		Signature:	
Further Actions Required:		Further Actions Required:		Further Actions Required:	