



Hutton Parish Council
Incorporating Elborough Village Woodside and Foxglove Meadows

Bruce Poole Parish Clerk

Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS

Tuesday to Friday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm

Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

To: Chairman P Dutton Cllrs. G Barry M Dunkley L Eddins J Hicks N Max K McCulloch A Sills & T Porter
You are summoned to attend a Meeting of Hutton Parish Council to be held in the Legion Room Hutton
on Monday 6th October 2025 commencing at 7.00 pm

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status, and any disability): [Crime and Disorder: Health and Safety at Work and Human Rights](#). **Prior to the commencement of the meeting parishioners will have the opportunity to comment on individual agenda items provided prior notice has been given and the meeting approves.***

Date: Friday 29th September 2025 Bruce Poole BA(Hons) FSLCC MMC – Clerk to the Council

AGENDA

25.52 Apologies

25.53 Code of Conduct.

25.54 To approve the Minutes of a Meeting of the Parish Council meeting held on Monday the 9th September 2025 .

25.55 Chairman's Announcements

25.56 Matters for Information purposes only – See attached Grid

25.57 Planning

25.58 Resolutions.

- 1. To receive a Report following the public meeting on the Community Governance Review.**
- 2. To consider North Somerset's Public Space Protection Orders (PSPO's) Review**
- 3. To consider the disposal of unused PC bar equipment.**
- 4. To consider booking the Large Marquee for Hutton Parish Festival Week 2026 events.**
- 5. To note the conclusion of the 2025 AGAR Accounts – the External Auditors Report and the formal Public Notification of same**

25.29 Financial

To retrospectively approve the following items of expenditure:

(183)	New Padlocks	130.97	
(184)	Pat Testing	75.00	15.00
(185)	Festival Materials	81.40	16.28
186)	Scout Hut Gas	39.85	199
(187)	PAT Testing	75.00	15.00
(188)	IT	42.00	
(189)	Archer Marquees	6022.30	1204.46
(190)	Scout Hut Cleaning	120;.00	
(191)	Beams & Brackets	5275.00	1055.00
(192)	BP – Travel	134.59	
(193)	M Callum – Battery Charges	10.00	

(194)	Inland Revenue – Tax & NI	1134.97	
(195)	Scout Hut – Deposit Refunded	110.00	
I(196)	M Callum – Charger	70.83	14.17
(197)	RMK Festival Test certificate	541.89	108.37
(198)	Jim Spence – Black Bags	4.17	.83
(199)	Scout Hut – Electricity	55.54	2.77
(200)	IT – Drop Box	95.88	
(201)	Ionos – IT	16.00	3.20
(202)	Fence Repairs	715.00	
(203)	Scout Hut Cleaning	120.00	
(204)	GB Sports – Serial Runway	171.00	34.20
(205)	J Waddington - Travel etc	47.75	
(206)	Hall Hire	90.00	
(207)	Ric Sully – Travel	32.77	6.55
(208)	Mr J Waddington – Paid Twice	47.75	
(209)	Microshade – IT	126.76	25.35

25.60 Working Groups Reports

- (a) **Scout Hut**
- (b) **Open Space**
- (c) **Hutton in Bloom**
- (d) **Communications**

25.61 Correspondence

1. North Somerset Council – Town & Parish Digest C
2. North Somerset Council – Learning Courses C
3. North Somerset Council - Community Governance Review – 2nd Stage C
4. GB Sports & Leisure- Play Equipment Quote C
5. Police Commissioner – Public Forum Meeting 25/11/25 C
6. MIC Strategic Land Enquiry – North Somerset’s Local Plan C
7. North Somerset Council – PSPO’s C
8. M Preston – Speeding in the village C
9. ALCA AGM Notification - C
10. Dog Poo – Moorcroft Lane C

25.62 Matters for Report purposes only

1. Councillors
2. Parish Clerk

25.63 Date Place of the Next Parish Council Meeting – Monday 3rd November 2025 in the British Legion Room – commencing at 7.00pm