



Hutton Parish Council
Incorporating Elborough Village Woodside and Foxglove Meadows

Bruce Poole Parish Clerk
Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS
Tuesday to Friday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm
Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

To: Chairman P Dutton Cllrs. M Dunkley L Eddins N Max K McCulloch A Sills & T Porter
You are summoned to attend a Meeting of Hutton Parish Council to be held in the Legion Room Hutton on Monday 2nd February commencing at 7.00 pm

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status, and any disability): [Crime and Disorder: Health and Safety at Work and Human Rights](#). **Prior to the commencement of the meeting parishioners will have the opportunity to comment on individual agenda items provided prior notice has been given and the meeting approves.***

Date: Monday 27th January 2026
Bruce Poole BA(Hons) FSLCC MMC – Clerk to the Council

AGENDA

25.100 Apologies

25.101. Code of Conduct.

25.102 To approve the Minutes of a Meeting of the Parish Council meetings held on Monday the 5th January 2026

25.103 Matters arising from those Minutes for Information purposes only

- 1. Cradle Swing Repair**
- 2. New Dog Bin installation**

25.104. Chairman's Announcements

25.105 Planning

25.106. Resolutions.

- 1. To note the receipt of the Income versus Expenditure for the 3rd Quarter 2025-2026**
- 2. To note the correspondence from Mr C Barwell Executive Headteacher.**
- 3. To note a VAT Refund in the sum of £6459.19**

25.107 Financial

To retrospectively approve the following items of expenditure:

(312)	Hutton Village Hall	Hall Hire	90.00	
(313)	Ionos	IT	16.00	3.20
(314)	GB Sports	Inspection	40.00	8.00
(315)	Jimy	Hall Deposit Refund	50.00	
(316)	Mrs McCullouch	Scout Hut Cleaning	105.00	
(317)	Mr B Poole	Home Working	66.00	
(318)	British Gas	Scout Hut – Gas	290.93	14.54
(319)	Mr M White	Expenses	15.00	
(320)	Nat West Bank	Bank Charges	9.10	
(321)	Scribe	IT	35.00	7.00
(322)	Hiscox Insurance	Monthly D/D	337.20	
(323)	Water2Business	Monthly D/D	53.00	

	Staff	Orderlies	1123.32	
		Handymen	118.07	
		Churchyard	61.05	
		Dog Bins	440.00	
		Parish Clerk	1893.21	
(330)	HMRC	PAYE & NI	967.94	
(331)	Pata UK	Payroll	225.05	
(320)	GB Sports	Cradle Seat Repair	114.00	
(333)	Arien Signs	Notice Board Keys	12.00	7.20
(334)	The Workplace Depot	Dog Bin	99.99	20.00
(335)	Microsoft	IT	104.99	
(336)	British Gas	Scout Hut – Electricity	97.81	4.89

25.108. Working Groups Reports

- (a) Scout Hut
- (b) Open Space
- (c) Hutton in Bloom
- (d) Communications

25.109. Correspondence

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| 1 | Job Applications | BP |
| 2. | Town & Parish Digest | C |
| 3. | To consider a request from Hutton PCC | C |
| 4. | To note the receipt of the Scout Hut Inspection Report | C |
| 5. | ALCA – Training Diary | C |
| 6 | Hutton School | C |

25.110 Matters for Report purposes only

- 1. Councillors
- 2. Parish Clerk

25.111 Date Place of the Next Parish Council Meeting – Monday 3rd March 2026 in the British Legion Room – commencing at 7.00pm