



Hutton Parish Council
Incorporating Elborough Village Woodside and Foxglove Meadows

Bruce Poole Parish Clerk
Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS
Monday to Thursday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm
Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

MINUTES

Minutes of a Meeting of Hutton Parish Council on Monday 5th January 2026 that was held in The Legion Room of Hutton Village Hall Hutton that commenced at 7.00 pm when the following business was transacted.

PRESENT: P Dutton (Chairman) Cllrs K McCullouch T Porter N Max and A Sills together with the Parish Clerk B Poole.

25.88 Apologies

Cllrs L. Eddins and M Dunkley.

25.89 Code of Conduct.

25.90 To approve the Minutes of a Meeting of the Parish Council meeting held on Monday the 1st December 2025

The Minutes of the Parish Council Meeting held on Monday 1st December 2025 that had been previously circulated was approved as being a correct record and signed as such by the Chairman.

25.91 Matters arising from those Minutes for Information purposes only

None

25.92 Chairman's Announcements

1. The Chair wished everyone a Happy New Year.

2. The Chair informed Cllrs that in excess of 500 responses to the Community Governance Review 2025 had been lodged by parishioners with North Somerset Council to oppose any boundary changes, a decision which was subsequently upheld by North Somerset Council. As such the WSM boundary will not be extended to include Woodside. The Chair thanked all Cllrs for their efforts to protect the Parish boundary and all those Parishioners that responded to the consultation.

25.93 Planning

25/P/2603/AOC	Request to discharge condition 18 (External walling and roofing materia from application 21/P/0965/OUT. Land Adjacent To Woodside Avenue Hutton - NOTED	10/02/26
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25.94 Resolutions.

1. To consider and propose a Budget for 2026-27.

It was resolved to approve the suggested Budget for 2026-2027 a copy of which is attached to theses minutes.

2. To agree a Precept for 2026-27

It was resolved that the Precept figure for 2026-2027 be £170,000 which would make a Band D payment of £142.70 representing a 9.6% Increase.

3. To consider a request for yellow lines – Meadowcroft

It was resolved that the Council advise the parishioner that it was unable to support the request at this present time but should matters change in the future and some evidence could be produced to the Council then the Council would look at the request again.

4. To note the impending retirement and resignation of the Parish Clerk Mr B Poole wef 31/03/2026.

Noted. It was also agreed that an early meeting would be arranged to discuss the process of appointing a successor. A Working and Interview Group was to be set up consisting of the Parish Clerk and Cllrs – P Dutton, T Porter, M Dunkley and A Sills.

25.95 Financial

To retrospectively approve the following items of expenditure:

(280)	Hutton Village Hall	Hall Hire	90.00	
(281)	Jason Tucker	New Gate	820.00	
(282)	Microshade	IT Services	126.76	25.35
(283)	The Workplace Depot	Dog Bins	179.98	36.00
(284)	Ionos	IT Services	16.00	3.20
(285)	Sainsbury	Expenses	5.98	1.26
(286)	Lidl	Expenses	6.40	1.30
(287)	Nat West Bank	Bank Charges	14.00	
(828/892)		Orderlies	662.70	
		Handymen	594.18	
		Churchyard	323.57	
		Dog Bins	464.20	
(293)		Expenses	23.34	
(294)		Salaries		
(295)		NI & PAYE	948.89	
(296)	Hiscox Ins	Monthly D/D	337.20	
(297)	Water2Business	Monthly D/D	53.00	
(298)	Scout Hut	Cleaning	90.00	
(299)	Scribe	Allotments	35.00	7.00
(300)	Viking	Stationery	13.62	
(301)	Glasdon	Plaque	117.95	23.59
(302)	HMRC	PAYE		
(303)	Mr P Dutton	Expenses	44.88	
(304)	Mr B Poole	Homeworking x 2	132.00	
(305)	J K Gardening	Grass Cutting	275.85	
(306)	British Gas	Scout Hut – Gas	152.42	7.62
(307)	Viking	Stationery	9.75	1.95
(308)	Asda	Petrol	31.48	6.29
(309)	British Gas	Scout Hut – Electricity	88.96	4.44
(310)	Microshade	IT Services	126.76	25.35
(311)	Jason Tucker	Scout Hut – Toilet Repairs	193.00	

Retrospectively approved

25.96 Working Groups Reports

(a) Scout Hut

It was agreed a meeting with the Scout Users be organised as quickly as possible by Cllr Sills. The leak in the Venture Room Roof was being pursued.

(b) Open Space.

Waiting for a date from the Scout Leaders for the clearance of the pond in the Des Phippen Park.

Currently waiting to receive the quarterly Inspection Report from GB Sports.

The Broken Swing Seat in Elmhurst Play Area was waiting on a repair at an agreed cost of £95.

Cllr Max agreed to carry out the Weekly checks at Springwood Adventure Play Area.

The Christmas Tree had been dismantled earlier in the day.

(c) Hutton in Bloom

Bedding Plants will be available again from North Somerset Council.

All the Tubs have now been planted for the Winter.

(d) Communications

Work was still required to improve and update the PC Web Site.

25.97 Correspondence

1. Resident – Objections to the Banwell Road and Elborough proposed development C
2. North Somerset Council – Town & Parish Digest C
3. Resident – Yellow Line at Moorcroft C
See 25.94.3 above

25.98 Matters for Report purposes only

1. Councillors

T Porter

North Somerset Council are applying to Central Government to increase their Council Tax charges above the advised limit.

A Sills

Gave details of the forthcoming Wassailing Event on Saturday 17th January.

It was noted that the Hutton-Dabaso Group were looking to store a storage container at the Scout Hut. To be investigated further by Cllr Sills.

N Max

Still exploring the speed awareness signs for main road.

K McCulloch

Resolved to purchase an additional Dog Bin for Woodside.

A new PC Notice Board was required for Fox Glove Meadow and a replacement PC Notice Board was required for Woodside and Moor Lane. The Clerk - BP to provide Notice Board designs for Cllr McCulloch and Cllr Porter for consideration.

2. Parish Clerk

25.99 Date Place of the Next Parish Council Meeting – Monday 2nd February 2026 in the British Legion Room – commencing at 7.00pm