



Hutton Parish Council
Incorporating Elborough Village Woodside and Foxglove Meadows

Bruce Poole Parish Clerk

Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS

Tuesday to Friday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm

Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

MINUTES

Prior to the meeting commencing Mr Winston Roberts spoke on behalf of Hutton Football Club reference St Mary's Field.

Mr Sam Savage asked what the Parish Council are doing to encourage resident to respond to the CGR. He was advised of the Council's steps already taken - plans for social media posts and to provide in person support at the Fairtrade Coffee Mornings in the Village Hall and also to encourage residents to support neighbours not on line. Parish Council also contacting NSC to request electronic copy of resident letter for website.

PRESENT

Mr P Dutton (Chairman) Cllrs T Porter A Sims M Dunkley K McCullouch L Eddins and G Barry

25.52 Apologies

Councillors Nes Max Jane Hicks and the Parish Clerk Mr B Poole

25.53 Code of Conduct.

25.54 To approve the Minutes of a Meeting of the Parish Council meeting held on Monday the 9th September 2025 .

The Minutes of the Parish Council Meeting held on the 8th September 2025 as previously circulated were duly approved as a correct record and signed as such by the Chairman

25.55 Chairman's Announcements

Referred to ALCA's recommended course entitled the Essential Councillor and thanked everyone involved in the successful public meeting on Community Governance Review held on the 5th October 2025

25.56 Matters for Information purposes only

Members were reminded to advise the clerk of any updates.

25.57 Planning

Nil

25.58 Resolutions.

1. To receive a Report following the public meeting on the Community Governance Review.

Noted

2. To consider North Somerset's Public Space Protection Orders (PSPO's) Review

Noted with no amendments

3. To consider the disposal of unused PC bar equipment.

Agreed

4. To consider booking the Large Marquee for Hutton Parish Festival Week 2026 events.

Agreed

5. To note the conclusion of the 2025 AGAR Accounts – the External Auditors Report and the formal Public Notification of same

To be considered at the November Meeting

25.29 Financial

To retrospectively approve the following items of expenditure:

(183) New Padlocks

130.97

(184)	Pat Testing	75.00	15.00
(185)	Festival Materials	81.40	16.28
186)	Scout Hut Gas	39.85	199
(187)	PAT Testing	75.00	15.00
(188)	IT	42.00	
(189)	Archer Marquees	6022.30	1204.46
(190)	Scout Hut Cleaning	120;.00	
(191)	Beams & Brackets	5275.00	1055.00
(192)	BP – Travel	134.59	
(193)	M Callum – Battery Charges	10.00	
(194)	Inland Revenue – Tax & NI	1134.97	
(195)	Scout Hut – Deposit Refunded	110.00	
I(196)	M Callum – Charger	70.83	14.17
(197)	RMK Festival Test certificate	541.89	108.37
(198)	Jim Spence – Black Bags	4.17	.83
(199)	Scout Hut – Electricity	55.54	2.77
(200)	IT – Drop Box	95.88	
(201)	Ionos – IT	16.00	3.20
(202)	Fence Repairs	715.00	
(203)	Scout Hut Cleaning	120.00	
(204)	GB Sports – Serial Runway	171.00	34.20
(205)	J Waddington - Travel etc	47.75	
(206)	Hall Hire	90.00	
(207)	Ric Sully – Travel	32.77	6.55
(208)	Mr J Waddington – Paid Twice	47.75	
(209)	Microshade – IT	126.76	25.35

Accounts retrospectively approved

25.60 Working Groups Reports

(a) Scout Hut

Flooring quotes waiting to be received.

Wedding successfully held

Suggested amending the Hiring notice regarding removal of rubbish after the event

(b) Open Space

Des Phippen Park – New Memorial bench base installed and awaiting Bench delivery.

New gate will be wooden not metal. Scouts agreed to clear pond. Terry to request bags for weeds. Elmhurst and Springwood to be checked against the Quarterly Report.

Allotments – Ken will make contact with Springwood Committee to follow up on issues and arrange a meeting with the Clerk o agree an approach in the future.

Speed Sugns. Ken to cintact Nen for a follow up.

(c) Hutton in Bloom

Report received

(d) Communications

Currently focusing on the CGR

25.61 Correspondence

1. North Somerset Council – Town & Parish Digest C
2. North Somerset Council – Learning Courses C
3. North Somerset Council - Community Governance Review – 2nd Stage C
4. GB Sports & Leisure- Play Equipment Quote C
5. Police Commissioner – Public Forum Meeting 25/11/25 C
6. MIC Strategic Land Enquiry – North Somerset’s Local Plan C
7. North Somerset Council – PSPO’s C
8. M Preston – Speeding in the village C

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| 9. ALCA AGM Notification - | C |
| 10. Dog Poo – Moorcroft Lane | C |
| 11. Hutton FC – Use of Field | C |
| 12. PCSO S Hemmett - Report | C |

All noted

25.62 Matters for Report purposes only

1. Councillors
None
2. Parish Clerk
None

25.63 Date Place of the Next Parish Council Meeting – Monday 3rd November 2025 in the British Legion Room – commencing at 7.00pm