



Hutton Parish Council

\Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Locum Parish Clerk

Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN

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MINUTES

A Moment of Silence was held for the recent passing of Ex Councillor and Chairman – John Cole

Minutes of a Parish Council Meeting of Hutton Parish Council that was held in The British Legion Room Village Hall 60 Church Lane Hutton and took place on Monday 4th March 2024 when the following business was transacted

PRESENT P Dutton Chairman supported by Councillors G Barry M Cuthbert M Dunkley L Eddins B Groom A Sills & T Porter.

23.101. To receive and accept any Apologies for Absence.

Kenneth McCullouch.

23.102 Code of Conduct.

None.

23.103 To approve the Minutes of the Parish Council meeting held on Monday 5th February 2024.

Resolved to approve as previously circulated the **Minutes of a Meeting held on Monday 5th February 2024** agreed as being a correct record and signed as such by the Chair.

23.104 Matters for information purposes only.

The Chairman referred members to the Action List as attached to the meeting papers and requested that any updates be directed to the Clerk.

23.105 Chairman’s announcements

The Chairman sought permission from the members to discuss a confidential item entitled “Appointment of the Parish Clerk”. Mr Poole was asked to withdraw for a short while and subsequently on his return he was advised that by a unanimous decision he was to be appointed Parish Clerk as from April 2024

23.106 Planning

<i>23/P/1520/FUH</i>	<i>Proposed conversion of existing garage into a two-storey “Granny Annexe” including the creation of a dormer to the East elevation. Erection of a new detached garage at the North elevation. Bath House 54 Church Lane Hutton BS24 9SN</i>	<i>04/01/24</i>
<i>23/P/2654/FUH</i>	<i>Proposed erection of a single storey rear extension loft conversion with 2 no dormers to the front elevation and two dormers to the rear elevation and new front porch –¹ Southview Close Hutton BS24 9SW</i>	<i>26/01/24</i>

	ENFORCEMENT	
23/00235/COU	<p><i>Car Repairs taking place from residential property – 18 Vereland Road Hutton</i></p> <p><i>The Clerk to send a note to NS Planning Enforcement to raise the long outstanding case number 23/00235/COU which has exacerbated the problems being currently presented in Vereland road from the traffic diversion.</i></p>	19/08/23

23.107 Resolutions

1. To retrospectively approve payment of £2,290.50 from the Council's Reserve Account in respect to the deposit requested by Archer's Marquees.

Retrospectively Approve

2. To consider a request from a resident that a bin be placed on the Green in the middle of Elborough Village and to carry out more work to the pond to alleviate further flooding around the Post Box

It was noted that this area was not in the ownership of the Parish Council but in fact North Somerset

3. To note the damage resulting from a road traffic accident that occurred at 19.30 opposite 15 and 16 Hutton Hill on Monday 19th February 2024.

Noted. The Clerk to pursue an insurance claim on receipt the Police road traffic accident number

4. To answer a question from a resident whether Hutton Parish Council intends to apply for money from West Local Bus Scheme that would enable an hourly bus service from Hutton to the Hospital Weston-Super-Mare and other shopping areas such as Asda and Sainsburys.

Agreed that the resident should seek such support from other local agencies

23.108 Financial To approve the following invoices for payment:

(266)	Hiscox	Insurance – D/D	310.57	
(267)	Water2Business	D/D	46.50	
(270)	British Gas	Scout Hut – D/D	151.17	7.56
(271)	BT	Telephone – D/D	96.17	19.23
(272)	Archers Marquees	Marquee Hire 2025	1908.75	381.75
(273)	Ionos	Discounted Subscription	1.00	.20
(275)	Instant Print	Village News	600.00	
(276)	Cartridge	Stationery	21.57	4.32
(277)	British Gas	Scout Hut – Electricity	30.97	1.54
(278)	Nat West	Bank Charges	7.00	
(279)	Span Roofing	Scout Hut Roof	466.18	93.24
(280)	Staff	Orderly	164.88	
(281)	Staff	Handyman	415.37	
(282)	Staff	PAYE & NI	180.78	
(283)	Staff	Churchyard	198.16	
(284)	Staff	Orderly	263.96	
(285)	Staff	Dog Bins	360.00	

	Orderly	468.90	
	Travel	41.20	
(286) Staff	Orderly	66.56	
(287) Staff	PAYE Interest	1.17	
(288) Mr B Poole	Locum Clerk Services	2422.60	
(289) Microshade	Hosted Applications	116.56	23.31
(290) Nat West Bank	Charges – D/D	28.35	
(291) Stonebarn	Compost - Hutton Bloomers	480.00	96.00
(292) Hutton V H	Hall Hire – Feb	280.00	
(293) Bradfords	Postcrete	16.53	3.31
(294) Hiscox	Insurance – D/D	310.57	
(295) Water2Business	D/D	46.50	

Resolved

23.109 To note the following for information purposes only.

1. Councillors

(a) Cllr A Sills

He indicated that the Dabaso group would be having a meeting shortly and he would convey the agreed max capacity numbers at **700** including Staff for the Saturday Big Bash during the Hutton Parish Festival 2024.

(b) Cllr M Cuthbert

She announced that the Hall would be holding a volunteer day on the 23rd March.

(c) Cllr B Groom

Announced that an additional £6000 was required on top of the reserved £20,000 to complete the Elmhurst Play Area and that the chosen Contractor was Kompan. Agreed to use the £6, 000 reserved for Road Traffic Improvement in 2023, which will now not be undertaken.

(d) Cllr P Dutton

Announced that the Information Board and Gate that is to be re-fixed at the Millennium Village Green was work in progress

Announced that advice had been received from the Marquee Hire Company (Archers), reference the maximum marquee capacity. Agreed the maximum capacity should set at **700** including staff for the Saturday evening event during the Hutton Parish Festival Week 2024. The Clerk was to inform the Hutton-Dabaso Twinning Committee

Announced that a smaller printer/photocopier had been offered by the lease company. Agreed that It was not required. Cllr Dunkley was to review the process for the early return of the current leased Printer/Photocopier

(e) Cllr T Porter

Announced that work for the **20 MPH Scheme** for Hutton will be started by North Somerset Council in May

Announced that Road Closure signs were required to be in force from the Walnut Tree Public House. Agreed that he and the Clerk would ask North Somerset Council

2. Clerk

(a) Accounts 3rd Quarter

The Parish Clerk tabled a set of 3rd Quarter Accounts

(b) Web Site

Agreed that Cllrs Cuthbert Eddins and Barry would form the Website Working Group.

23.110 Correspondence

1. St Mary's Field St Mary's Road Electrical supply.

Cllr. Porter had been in direct contact with the Company concerned and agreement had been reached whereby the Council would be now on a lesser charging basis.

2 Woodside Avenue – Ten Acres

Agreed that it was private land and not in the jurisdiction of the Parish Council.

3. J K Gardening – Contract increasing by 5%

4. HMRC – PAYE Payments

5. BT – increasing by 7.9%

All duly noted

6. GIS – Access details

Access detail already issued to members

7. North Somerset – Public Rights of Way

8. North Somerset – Channels of Communication

9 WEST Transport

23.111 Date time and place for next meeting – Parish Council Meeting – Monday 8th April 2024