



## **Hutton Parish Council**

Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Locum Parish Clerk

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### **PUBLIC PARTICIPATION**

#### **Mark & James Orchard**

Representing the Dabaso Twinning Association indicated that they were wishing to work with the Parish Council in putting on the “Big Bash” in 2025 as part of the Village Festival week. They were however wishing to increase their numbers beyond the 500 customers they had had in 2024. General discussion ensued whereby it was agreed that the Parish Council agreed in principal with their aspirations but it was down to the stated licence arrangements and space and preparations that didn’t impinge on the other activities that also took place in the Marquee. Agreed that the Parish Clerk would speak to Archers the Marquee suppliers on the question of maximum numbers allowed in the same size area that was operated from in 2024.

### **MINUTES**

**Minutes of a Parish Council Meeting of Hutton Parish Council** that was held in **The British Legion Hall 60 Church Lane Hutton** and took place on **Monday 5<sup>th</sup> February 2024** when the following business was transacted

**PRESENT** P Dutton Chairman supported by Councillors G Barry M Cuthbert M Dunkley L Eddins B Groom A Sills & T Porter.

**23.90. To receive and accept any Apologies for Absence.**

Kenneth McCullouch.

**23.91 Code of Conduct.**

None.

**23.92 To approve the Minutes of the Parish Council meeting held on Wednesday 10<sup>th</sup> January 2024.**

**Resolved** to approve as previously circulated the **Minutes of a Meeting held on Wednesday 10<sup>th</sup> January 2024** **agreed as being a correct record and signed as such by the Chair.**

**23.93 Matters for information purposes only.**

The Chairman referred members to the Action List as attached to the meeting papers and requested that any updates be directed to the Clerk.

**23.94 Chairman’s announcements**

He mentioned a recently received quote and proposals for the reinstating of a gate and Information Board at Millennium Village Green. **Agreed that the repairs would go ahead, arranged by the Parish Clerk.**

He further mentioned that the Parish Council Handyperson was creating a new step at the Springwood Dog Field Top Gate to correct the large gap identified by a parishioner.

There then followed a discussion on copy dates for the Hutton Parish News. Agreed that it should be the 1<sup>st</sup> of the month for February May July and November.

Remaining Parish Council vacancy for co-option to be advertised this month.

### 23.95 Planning

<i>23/P/1284/FUH</i>	<i>Demolition of existing Conservatory. Proposed erection of a rear ground floor extension – parapet wall design with flat roof and a glazed roof lantern. Bi-folding doors to rear elevation – 4 Manor Farm Close Hutton BS24 9</i>	Approved 15/08/23
<i>23/P/1520/FUH</i>	<i>Proposed conversion of existing garage into a two-storey “Granny Annexe” including the creation of a dormer to the East elevation. Erection of a new detached garage at the North elevation. Bath House 54 Church Lane Hutton BS24 9SN</i>	04/01/24
<i>23/P/2654/FUH</i>	<i>Proposed erection of a single storey rear extension loft conversion with 2 no dormers to the front elevation and two dormers to the rear elevation and new front porch – 1 Southview Close Hutton BS24 9SW</i>	26/01/24
	<b>Enforcement</b>	
<i>23/00235/COU</i>	<i>Car Repairs taking place from residential property – 18 Vereland Road Hutton</i>	19/08/23

### 23.96 Resolutions

- To retrospectively endorse the actions agreed following the joint meeting of the Parish Council and The Scout Group Committee that subject to the Hall being passed as safe for use then the scaled down remedial repairs in the sum £1234.68 be actioned immediately.**  
Agreed
- To discuss plans for the continuation of the Bus Stop Book Swap.**  
Members took note of the meeting outcome and thanked Cllr Eddins for her intervention on the Council’s behalf.
- The future of the Parish Council Website.**  
Agreed that quotes should be sourced by the Parish Clerk.

### 23.97 Financial

**To approve the following invoices for payment:**

( ) Ionos	Web Site	1.00	.20
G B Sports & Leisure	Curve Seat repairs	232.50	46.50
The Cartridge People	Ink Cartridges	26.56	4.32
Zerographic	Printing Cost	63.75	12.75
Hutton Village	Hall Hire – Jan 24	280.00	
Mr. B Poole	Locum Clerk – Jan	2423.60	
January	Orderlies	1275.38	
	Handyman	64.46	
	Churchyard	285.50	
	Dog Bins	368.00	
	Expenses	24.90	(2018.24)
Stonebarn Landscapes	Hutton in Bloom Supplies	480.00	96.00

**Approved**

**23.98** Ro note the following for information purposes only.

- Councillors

- (a) Cllr T Porter  
Gave an update on the 20 mph proposals.
- (b) Cllr. A Sills  
Stated that the recently held Wassailing event was very successful.
- (c) Cllr M Cuthbert  
Village Hall Website now up and running.
- (d) Cllr L Eddins  
She recounted the discussion that she had had regarding the Village Bus Stop/Village Book Swap project.
- (e) B Groom  
Provided an update regarding the Scout Hut and the yet to be installed Memorial Seat Bench at the Millennium Village Green. Cllr Groom to arrange the installation with the Parish Council Handyperson.

2. Clerk

Informed the meeting that most of his time in the previous month had been taken up with dealing with the allotments of which there were 5 Vacant at Moor Land and 6 at Springwood.

**23.99 Correspondence**

1. St Mary's Field St Mary's Road Electrical supply.

Cllr. Porter had been in direct contact with the Company concerned and agreement had been reached whereby the Council would be now on a lesser charging basis.

**23.100 Date time and place for next meeting – Parish Council Meeting – Monday 4<sup>th</sup> March 2024**