



## **Hutton Parish Council**

**Incorporating Elborough Village, Woodside and Foxglove Meadows**

**Bruce Poole BA (Hons) FSLCC MMC**

**Locum Parish Clerk**

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### **MINUTES**

**Minutes of a Meeting of Hutton Parish Council held in the Legion Room Hutton Village Hall commencing at 7.30 p.m. on Monday 4th December 2023 when the following business was transacted.**

**PRESENT** Cllr. Dutton Chairman supported by Cllrs. M Cuthbert B Groom T Porter A Sill together with Mr B Poole the Locum Clerk. In addition there were two members of the public present (prospective Councillors) namely Georgina Barry and Kenneth McCulloch.

**23.72. To seek permission from the members to take agenda item 23.79.1 at this juncture**

**Agreed**

**23.79 Resolutions**

**(1) To note the Interview Panel recommendations that Georgina Barry and Kenneth McCulloch be proposed as co-opted members of Hutton Parish Council to fill the current two vacancies and if so elected to make the Statutory Declaration of Office Resolved that Georgina Barry and Kenneth McCulloch as recommended be co-opted as Parish Councillors.**

As a result of their election they both completed a Statutory Declaration of Office Form.

**23.73 To receive and accept any Apologies for Absence.**

Cllr L Eddins and M Dunkley

**23.74 Code of Conduct.**

None

**23.75 To approve the Minutes of the Parish Council meeting held on Monday 6<sup>th</sup> November 2023.**

**Resolved to take as read the recently circulated Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> November 2023 agreed as being a correct record and signed as such by the Chair.**

**23.77 Chairman's announcements**

See Councillors Reports

**23.78 Planning**

With recent resignation it was resolved that Cllrs Georgina Barry and Kenneth Mcculloch would join the Planning Working Group

<i>23/P0877/UL</i>	<i>Conversion and part demolition of agricultural building (The Old Dairy (Use Class ±Sui Generis) to create 1 no 3-bedroom dwelling (Use Class C3) along with demolition of stables and the erection of a double garage – The Old Dairy Old Mixon Road Hutton</i>	<i>09/08/23 Approved 28/11/23</i>
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23/P/1284/FUH	Demolition of existing Conservatory. Proposed erection of a rear ground floor extension – parapet wall design with flat roof and a glazed roof lantern. Bi-folding doors to rear elevation – 4 Manor Farm Close HuttonBS24 9	15/08/23
23/P/1520/FUH	Proposed conversion of existing garage into a two-storey “Granny Annexe” including the creation of a dormer to the East elevation. Erection of a new detached garage at the North elevation. Bath House 54 Church Lane Hutton BS24 9SN	04/01/24
23/P/2097/FUH	Proposed demolition of existing detached garage. Erection of new attached garage with a storage/games room above including 1 no rear dormer and 3 no rooflights o the front. Extension of existing partly converted loft including the creation of 2 no front and 1 no rear dormers with Juliet balcony to the rear. Reduction of existing raised rear decking removal of 1 no door and 2 no windows at the rear elevation and installation of 1 no window and patio doors in place – Cornerways 1 Hillside West Hutton	22/11/23 Approved 22/11/23

### 23.79 Resolutions

**(2) To consider the proposals for the 2024-2025 Parish Council Budget as set out in the recently circulated Version 2**

Detail discussion ensued when members agreed on certain computations to be inserted in the draft version 2. Agreed that a more formal proposition will be placed on the Agenda for January’s 2024 Meeting so that it might be ratified at the same time that the 2023-24 Precept is formalised

**(3) To consider the Complaint received by the Parish Council following Hutton Football Club’s Firework Display**

Duly debated whereby the Locum Clerk was asked to write to the Football Committee giving advising them of the Parish Council’s continuing support for the annual event with a request that going forward they use low noise fireworks.

**(4) To consider a request from occupant residing in Bisdee Road to have the two trees lopped.**

Resolved that before any formal action is taken ownership of the said land is sought

**(5) To note the receipt of the Annual Inspection Reports for Elmhurst and Springwood.**  
Noted

**(6) To note a complaint from a resident concerning dog excrement and fallen leaves on pathway.**  
Agreed to ask one of the orderlies to take the appropriate action

### 23.80 Financial

**To approve the following invoices for payment:**

(200)	Mr Crago	Deposit Returned - Paid	50.00	
(201)	South Bank Nurseries	Winter Planting	372.96	74.59
(202)	Mr P Dutton	Festival Incidentals	91.50	17.31
(203)	Instant Print	Parish News - Paid	600.00	
(204)	The Cartridge People	In k & Paper	59.98	12.00
(205)	Weston Garden Machinery	Black Diamond Line	30.79	4.16
(206)	Microsoft	IT Support – D/	40.50	8.10
(207)	IONOS	MyWebsite – G/D	1.00	.20
(208)	J K Gardening	Grass Cutting -	512.78	
(209)	British Gas	Scout Hut – D/D	62.40	3.12
(210)	BT	Telephone & Broadband	69.07	13.81
(211)	Spantec	`Scout Hut – Panel Batteries	55.00	11.00
(212)	Spantec	Council Office – New Battery	27.50	5.50
(213)	GB Sports & Leisure	Annual Playground Inspection	35.00	7.00

(214)	Mr B Poole	Locum Clerk – Nov	2933.60	
(215)	Hutton Village Hall	Hall Hire - Nov - Paid	280.00	
(216)	Salaries - Nov - Paid	Orderly	1052.42	
		Handyman	470.94	
		Churchyard	296.92	
		Dog Bins	400.00	
		Expenses	129.32	
		Paye	212.40	2137.20
		NI	15.30	
(217)	Land Registry	Enquiry	19.95	
(218)	Land Registry	Enquiry	54.90	
(219)	G B Sports	Seat Chain Link & Fitting	252.50	50.50

### 23.81 Reports

#### 1. Councillors

##### M Cuthbert

Reported on her attendance that day on the Carbon Literary Session hosted by North Somerset.

##### Ben Groom

- (i) Key Box now fitted to the ±Scout Hut and a new chain on the Scout Hut Gate.
- (ii) The yet to be installed memorial bench has been purchased
- (iii) Fitting of Mesh outstanding
- (iv) Quote received from Wicksteed for Phase 2 at Elmhurst

##### Peter Dutton

- (i) The lopping of the trees at Phippen Park to be investigated.
- (ii) RBL Hutton Branch raised £22,000
- (iii) Church Service on the 17<sup>th</sup> December at which he has been asked to read a lesson.
- (iv) As a result of the recent resignation the Council now has a further vacancy.
- (v) He has arranged removal of the scrap metal at Springwood
- (vi) Agreed that the PC should contribute the sum of £25.00 for the purchase of the Poppy Wreath

#### 2. Clerk

Reported on the recent resignation of Mrs Sue Felts as a Parish Councillor

### 23.82 Correspondence

1.	Various	Fireworks at The Football Ground	C
2.	Resident	Trees at Bisdee Road	C
3.	G B Sports & Leisure	Annual Inspection Reports – Elmhurst & Springwood	C

### 23.83 Date time and place for next meeting – Parish Council Meeting – Monday Council Meeting – Monday 8<sup>th</sup> January 2024