

To: Chairman P Dutton Cllrs. G Barry M Dunkley L Eddins K McCulloch A Sills & T Porter
You are summoned to attend a Meeting of Hutton Parish Council to be held in the Legion Room Hutton Village Hall at 7.00 p.m. on Monday 7th April 2025 to transact the following business.



Hutton Parish Council

\Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Parish Clerk

Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN

Tel: 01934 813871 – Tuesdays 10.00 am – 4. 00 pm

Out of Hours – 07887802922

Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status, and any disability): Crime and Disorder: Health and Safety at Work and Human Rights. **Prior to the commencement of the meeting parishioners will have the opportunity to comment on individual agenda items provided prior notice has been given and the meeting approves.***

Date: Monday 31st March 2025 Bruce Poole BA(Hons) FSLCC MMC – Clerk to the Council

AGENDA

24.106. Apologies

24.107 Code of Conduct.

24.108 To approve the Minutes of the Parish Council meeting held on Monday 3rd March 2025

24.109 Matters for information purposes only. *Attached*)

24.110 Chairman's announcements

24.111 Planning

<i>25/P/0070?FUL</i>	<i>Proposed erection of 2 no agricultural barns- Land off Wisteria Avenue</i>	<i>26/03/25</i>
<i>25/P/0311FUH</i>	<i>Proposed replacement of existing part-collapsed retaining boundary wall to the South of the property – 1 Barrow Road Hutton BS24 9sZ</i>	<i>22/04/25</i>

24.112 Resolutions

1. To Co-opt a Parish Councillor

2. To note the receipt of the Operational Playground Inspections for both Springwood and Elmhurst undertaken on the 14th March 2025

3. To review the Council's Asset Register *(attached)*

4. To resolve to move to a .Gov.Web Site Domain and .Gov Email addresses.

5. To secure a website Company

6. To review and approve the following Council Policies:

(a) the amended 2024 Financial Regulations following the Procurement Act 2023 and The Procurement Regulations 2024.

(b) Members Code of Conduct

(c) Internet B& Electronic Payments

24.113 Financial

(397)	North Somerset – Domestic Rates – Scout Hut		0.00	
398)	Mr B Pole	Clerk’s Salary	1613.75	
(399)	North Somerset	Green Bin – Church	65.00	
(400)	North Somerset	Waste Bin D/D	44.68	
(401)	North Somerset	Waste Bin D/D	85.97	
(402)	Hiscox Ins	Monthly D/D	293.75	
(403)	Water 2Businss	Allotment Water D/D	46.00	
(404)	Microshade	Hosted Applications	10.38	
24.08				
(405)	BT	Telephone & broadband	106.52	21.30
406)	Cartridge People	Tape	10.54	2.11
(407)	Epson	In k	10.3	2.07
(408-415)	Refinds Corrections			
(416)	Viking	* Previous Payments rejected	132.00	19.07
(417)	Arien Products	Notice Board 50% payment	997.20	
(418)	Scribe Account	Year End Examination	70.80	
(419)	GB Sorts	Inspections	40.00	8.00
(420)	British gas	Scout Hut Electricity	90.59	4.52
(421)	Mr B Poole	Homeworking – February	46.00	
(422)	Scout Hut	Cleaning	120.00	
(423)	Ionos	IT Support	16.0	3.20
(424)	Bradfords	Gravel	18.25	3.65
(425)	Handyperson	Expenses	94.68	
(426)	Handyperson	Travel	29.21	5.84
(427)	Mr B Poole	Homeworking -March	46.00	
(428)	Hutton Village Hall	Hall Hire	280.00	
(429)	PATA UK	Payroll	235.90	
(430-435)	Staff	Orderlies	1418.56	
		Handypersons	90.24	
		Churchyard	217.36	
		Dog Bins	368.00	
	Mr B Poole	Clerk’s Salary	2017.16	
	HMRC	Tax & NI	761.83	

24.114 Working Groups**1. To receive Verbal Reports from the following:****(a) Festival****(b) Scout Hut****Scout Hut User Group Meeting****(c) Open Space****(d) Hutton in Bloom****(e) Communications****24.115 Correspondence**

1. North Somerset Council – Cycle/Footway – Moor Lane
2. North Somerset Council – Footpath Vereland Road to Weston Way
3. GB Sports & Leisure – Operational Playground Report – Springwood – 14/03/25
4. GB Sports & Leisure – Operational Playground Report – Elmhurst – 14/03/25
5. North Somerset Council – Consultation – Notice of Receipt
- 6.

24.116 Matters for Report purposes only

1. Councillors
2. Parish Clerk

24.117 Date Place of the Next Parish Council Meeting – Monday 12th May 2025 being the Annual Meeting of the Parish Council 7th April 2025 in the British Legion Room – commencing at 7.00pm
