



Hutton Parish Council
Incorporating Elborough Village Woodside and Foxglove Meadows

Bruce Poole Parish Clerk

Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS

Tuesday to Friday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm

Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

MINUTES

Minutes of a Meeting of Hutton Parish Council held in the **Legion Room Hutton Village Hall** commencing at **7.00 p.m.** on **Monday 7th July 2025** when the following business was transacted.

PRESENT Cllrs. P Dutton Chairman supported by Councillors G Barry L Eddins K McCullouch T Porter A Sill together with Mr B Poole the Parish Clerk.

25.28 Apologies

Councillors J Hicks and N Max

25.29 Code of Conduct.

25.30 To approve the Minutes of a Meeting of the Parish Council meeting held on Monday the 10th June 2025

The Minutes of a Meeting of the Parish Council held on **Monday 10th June 2025** as previously circulated were taken as read approved as being a correct record and signed as such by the Chairman

25.31 Chairman's Announcements

The Chairman made reference to the on-line training provided by ALCA (Avon Local Council Association) especially that for new Councillors and encouraged those who have taken the training to do so.

2532 Matters for Information purposes only

2533 Planning

<i>25/P/0989/NMA</i>	<i>Non-Material amendment to application 24/P1164/RM(Reserved matters application for the erection of 16 no dwellings pursuant to Outline Consent 21/P/0965/OUT (Outline application for the erection of 16 no. dwellings provision of access public open space3 drainage landscaping and ancillary works with all matters reserved for subsequent approval) to allow for an amendment to the wording of condition 1 – drawings – Land adjacent to Woodside Avenue Hutton</i>	<i>Approved 23/05/25</i>
<i>25/P1143/LDP</i>	<i>Certificate of lawful development for the proposed erection of a single storey rear infill extension continuing the existing pitched roof with new roof light window and matching materials.</i>	<i>31/07/25</i>
<i>25/P/1122/AOC</i>	<i>Request to discharge conditions10 (secure cycle parking), 11(Sustainable travel plan) 16 (External and Street Lighting) 17(Arbor cultural Method Statement and TPP) 21 (Surface Water Drainage) and 22 (Sustainable Drainage Scheme) from application 21/P/0965/OUT</i>	<i>29/07/2025</i>
<i>25/P/1210/FUH</i>	<i>Proposed creation of parking to the front of the house – 66 Cedern Avenue Elborough BS24 8PD</i>	<i>08/08/2025</i>
<i>25/P/1282/EA1</i>	<i>Formal screening operation opinion request to determine as to whether proposed development is EIA development of approximately 400 homes a community building /mobility hub as well as green and blue infrastructure biodiversity park pedestrian and cycle routes</i>	<i>14/07/25</i>

	<i>open space community garden space and orchard. provision – Land south of Old Banwell Road and north of Banwell Road Elborough</i>	
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25.34 Resolutions

- (1) **To note the new Web Site address - www.huttonparishcouncil.gov.uk**
Discussion ensued as to whether or not the word Somerset should be included as often when carrying out a search another Hutton based in Lancashire pops up. Agreed that the Clerk should investigate an alternative
- (2) **To consider a Grant Application from Hutton Village Hall Management Committee.**
Resolved that a of £3,000 be given
- (3) **To consider the contents of e mails relating to the occupancy of Allotment Plots at Springwood Gardens.**
Some considerable time was spent on the subject of Allotment termination and the complaint formally raised against the Parish Clerk **Resolved** that given all the facts it was determined that the submitted notices to quit were upheld as being appropriate action given the circumstances and that the complaint against the clerk was summarily dismissed. It was agreed that Chairman and Clerk would convey these decisions to the complainant with a rider that the Clerk had the Council's unanimous support in the actions undertaken.
- (4) **To consider purchasing and installing Bleed Packs**
Resolved that two such pack should be ordered

25.35 Financial

To retrospectively approve the following items of expenditure:

51)	Spantec Security	Scout Hut Alarm	116.99	23.40
(52)	Stationery UK	Stationery	73.40	14.68
(53/54)	Scribe	Allotment Package	448.00	89.60
(55)	Handyman	Travel	11.70	
		Battery Charges	22.50	
(56)	Ionos	IT Support	16.00	1.20
(57)	Cleaner	Scout Hut Cleaning	120.00	
(58)	Nat West Bank	Charges	12.60	
(59)	Starboard	Allotments	35.00	7.00
(60)	Weston Garden Mac	Materials	56.45	11.29
(61)	Handyman	Materials	7.50	
(62)	Water2Business	Allotments Water D/	45.00	
(63)	South Bank	Bedding Plants	1220.28	244.06
	Staff	Orderly	85.47	
		Handyman	583.39	
		Churchyard	323.57	
		Dog Bins	455.40	
		Tax & NI	670.40	
	Mr B Poole	Clerk	2237.34	
(72)	J K Gardening	Grass Cutting	551.87	
(73)	Hutton VH	Room Hire	90.00	
(74)	British Gas	Scout Hut – Gas	119.08	5.95
(75)	Mr B Poole	Homeworking	66.00	
(76)	Weston Gar	Materials	13.70	2.74
(77)	Microshade	IT Support	126.76	25.35
(78)	North Somerset	Waste Bin	536.12	
(79)	British Gas	Scout Hut – Elect	61.44	3.07

(80)	Instant print	Festival Leaflets	159.21	
(81)	Hurleys	Stationery	8.49	
(82)	Orderly	Travel	41.25	
(83)	Arien Signs	2 nd Half Charge	831.00	166.20
(84)	Ionos	IT Support	16.00	3.20
(85)	Handyman	Mileage	28.35	
(86)		Battery Charges	26.25	
		Materials	6.99	
(87)	Cleaner	Scout Hut Cleaning	120.00	

Resolved retrospectively that the above accounts should be approved

Working Groups

1. To receive Verbal/Written Reports from the following:

(a) Festival

Cllr Dutton gave a resume of the arrangements to date.

(b) Scout Hut

Scout Hut User Group Meeting

Councillor Sills referred to the recent circulated minutes of the said meeting. It was noted that a number of remedial repairs had been identified and were in hand with the various contractors.

(c) Open Space

It was reported that both Cllr. Eddins together with Cllr. Dutton had carried out a cursory inspection of the equipment in both Springwood and Elmhurst and that any necessary modifications and or repair would be undertaken.

(d) Hutton in Bloom

A written report from Louise had just on the morning of the meeting had been circulated. Indicating that the summer planting had been completed. It was further noted that the unwanted water pumps were now up for sale and when sold the proceeds if any would be shared 50% between the Bloomers and the Parish Council

(e) Communications

A preamble meeting had recently taken place with Peter Barrington and Cllrs. Barry Eddins and Sills in attendance when the proposed layout for the new web site was discussed.

Resolved that a one-off payment be made to Mr Peter Barrington to recompense him for the voluntary work undertaken by him on the Village Web Site.

25.37 Correspondence

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| 1. North Somerset Council – Town and Parish Digest | C |
| 2. North Somerset Planning Matters | C |
| 3. The Benefice of Hutton & Locking | C |
| 4. North Somerset Consultation | C |
| 5. Letter of thanks from the Springwood Allotment Committee thanking the Parish Council for their continuing support | BP |

25.36 Matters for Report purposes only

1. Councillors
 - (i) Councillor Porter advised that the meeting that through Tru-Speed WiFi was now installed at the Scout Hut.
2. Parish Clerk
 - (i) Completion of the 2025 CIL Report to North Somerset BP
 - (ii) Graffiti in Des Phippen Park C
 - (iii) Annual Accounts – Flexed Quarterly Budget – 1st Qtr C

25.39 Date Place of the Next Parish Council Meeting – Monday 8th September 2025 in the British Legion Room – commencing at 7.00pm

