



Hutton Parish Council

Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Parish Clerk

Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN

– Tuesdays 10.00 am – 3.30 pm

Other days = Monday to Thursday

10.00 am – 1.00 pm and 2.00 pm – 3.30 pm

Telephone - 07887802922

Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

PUBLIC PARTICIPATION

There were two members of the Public present.

MINUTES

Minutes of a Parish Council Meeting of Hutton Parish Council that was held in The British Legion Room Village Hall 60 Church Lane Hutton on Monday 14th October 2024 when the following business was transacted

PRESENT Councillors G Barry M Dunkley L Eddins K McCullouch T Porter & A Sills together with the Parish Clerk Mr B Poole.

AGENDA

Due to the absence of the Chairman who was unavoidably delayed by a flight cancellation and the recent resignation of the Vice Chairman it was agreed that a chairman be elected simply for the following meeting . **Agreed. Porter was so elected.**

24.36 Apologies

Were received from P Dutton Chairman who was stuck in France due to air flight cancellation. And District Councillor Mike Solomon

24.37 Code of Conduct.

K McCullouch 24.42.7 Relative

24.38 To approve the Minutes of the Parish Council Meeting held on Monday 9th September 2024

The **Minutes** of the **Parish Council Meeting held on Monday 9th September 2024** as previously circulated were taken as read approved as being a correct record

24.39 Matters for information purposes only. (Please refer to the attached list)

24.40 Chairman's announcements

None

24.41 Planning

24/P/0722/FUL	<i>Conversion and part demolition of Agricultural Building (Livestock Shed) (Use Class Sui Generis)m to create 1 no. 3 bedroomed dwelling (Use Class C3) along g with demolition of Hay Barn. <u>The Parish Council objects to this application on the basis that it is in an AONB that it doesn't conform with current development criteria and it is also noted that asbestos is currently present</u></i>	17/07/24
24/P/1154/RM	<i>Reserved matters application for the reaction of 16 no dwellings pursuant to Outline Consent 21/P/0965/OUT (Outline application for the erection of 16 no dwellings provision of access public open space drainage landscaping and ancillary works with all matters reserved for subsequent approval</i>	09/09/24
24/P/1777/FUH	<i>Proposed erection of a new open porch entrance to the front elevation – 9 Shadow Walk Elborough Weston-super-Mare BS24 8PH</i>	28/10/24

24.42

Resolutions

1. **To note the conclusion of the Review of the Annual Governance and Accountability Return (AGAR) for the year ending 31st March 2024.**
Noted
The Clerk was of the view that the comments contained in the External Report relating to Boxes A and B were a little disingenuous in view of the fact that it had been corrected as requested previous to the Report being issued.
2. **To note the posting of the Notice of Conclusion**
Noted
3. **To note the Credit from Microsoft in the sum of £317.52**
Noted
4. **To note the sale of the Truck TS77 VYA and the cancellation of the Annual Insurance.**
Noted
5. **To note the resignation of Mr Ben Groom as a Parish Councillor**
Noted and Agreed that an appropriate letter of thanks be sent
6. **To elect a Vice Chairman of the Parish Councillor**
Resolved to defer a decision
7. **To appoint a cleaner of the Scout Hut.**
Agreed to appoint Mrs McCulloch
8. **To discuss appointing an Editor for the Hutton Parish News**
Agreed to appoint Mr T Pass with a note going to the other volunteer to see if he wished to be part of the Parish Council's Communications Group
9. **To note receipt and contents from Hutton Dabaso Twinning Association**
Agreed to meet as requested in the latter part of November to discuss the various issues raised
10. **To note the offer from North Somerset on a strategy entitled "Delivering Together"**
Noted and also agreed that currently there was nothing being offered that would interest the Parish Council
11. **To consider a quotation by Glendale-Services - quote for the Weed Killing - path spraying at Des Phippen Park**
Labour £60.80
Chemical/Materials £66.78
Total £127.58 ex VAT
Resolved to accept
12. **To consider purchasing some Bleed Kits**
Clerk to investigate the potential costs
13. **To note the Quotation for a Marquee for the Hutton Festival 2025 in the sum of £9,588 and to agree paying a deposit immediately of £2,397**
Noted and Agreed to pay the deposit immediately

14 To resolve to accept the Draft Risk Assessments for Springwood Adventure Play Area and Elmhurst Play Area.

Resolved to accept

24.43 Financial

The Clerk explained that he would only proceed to pay invoices where the costs were already agreed within the Budget. Any others would need prior approval. Likewise with the paying of the employees' salaries he would undertake the payments on a monthly basis other than his own salary which would be signed off and paid by a Councillor.

Noted that the following payments had been undertaken

(193)	Mr P Dutton	Festival Materials	107.46	21.49
(194)	BT	Telephone	102.52	30.50
(195)	Maxwell	Festival Catalogue	360.00	72.00
(196)	RMK	Pat Testing	309.84	61.97
197)	Axe Scouts	Deposit returned	50.00	
(198)	OES Electrical	Materials	88.45	17.69
(199)	C S Rowe	Plumbing = Scout Hut	35.00	7.00
(200)	BG	Scout Hut – Gas	89.91	4.50
(201)	BDO	External Audit Fees	420.00	84.00
(202)	K&S Protection	Extinguisher Inspection	284.25	56.85
(203)	EDF	Street Lighting	484.47	24.22
	STAFF	Orderlies	1264.12	
		Handypersons	216.03	
		Churchyard	331.76	
		Dog Bins	364.00	
		Parish Clerk	1572.02	
		HMRC		
(205)	PATA UK	Payroll Services	202.20	
(209)	Parish Clerk	Homeworking & Mobile	46.00	
(210)	C S Rowe	Gas Check Football Club	60.00	12.00
(211)	C S Rowe	Gas check – Scout Hut	60.00	12.00
(213)	B Poole	Sundries	21.94	4.39
(214)	HVH	Hall Hire	280.00	
(217)	J K Gardening	Grass Cutting	538.41	
(218)	Ionos	IT Support	16.00	3.20
(219)	Asda Garage	Travel	31.14	6.23
(220)	ALCA	Subscription	293.26	
(221)	SLCC	Conference & Training	472.33	94.47
(222)	Orderly	Materials	3.00	
(223)	Nat West	Bank Charges	13.65	

24.44 Working Groups

To receive Reports from the following :-

1. Festival
2. See 24.42.9 above
3. Scout Hut
See 24.42.7
4. Open Spaces
Councillor Porter left his report around the installation of the 20 mph signs to 24.45.(a)
5. Hutton in Bloom

6. **Communications**

See 24.42.8

25.45 **Correspondence**

1.	BDO	Conclusion of the AGAR 2024	C
2.	RBL		C
3.	NS	Draft Road Closure Order – Remembrance Sunday 2024	C
4.	NS	Dumping of a Mattress	C
5.	NS	Planning Application 24/P/0142/OUT	C
6.	Birnbeck Ins	To note the refund in the sum of £1,311.41	BP
7.	Letter of Resignation – Mr Ben Groves		BP
8.	Hutton Dabaso Twining Association		C
9.	North Somerset – Delivering Together		C
10.	North Somerset – Temporary Traffic Regulation Order		C
11.	PCSO – Report		C
12.	Louise Beamish – HIB Report		C

24.45 **To note the following for information purposes only.**

(a) Councillors

(1) Councillor Porter

(if) Explained the Financial shortfall of North Somerset’s 2024-2025 Budget.

(ii) Gave an update on the collapsed wall

(iii) An update on the 20 mph signs installation and advised that he and his co District Councillor would be speaking with North Somerset around some of the outstanding issues.

(iv) he questioned whether or not we could either have the Notice Board that was removed with permission reinstated or indeed an alternative location be found.

(v) Gave an explanation on North Somerset plans with the Town end of Moorcroft Lane

(2) Councillor Eddins

(i) Suggested that the Council might purchase a supply of stickers stating **20MPH** that could be placed strategically around the village on resident’s wheelie bins

(ii) That a note be sent to all the village organisation to remind their users of the new 20 mph restrictions.

(3) Councillor Sills

(i) That the Village Hall Management Committee be asked to take back the Dabaso Basket so that it might be displayed appropriately within the Hall on the basis that the gift was given to the village. Equally some steps be taken to find an appropriate location like the Scout Hut to hang all the certificates recently removed from the Hall

(4) Councillor McCulloch

(i) He reported on the activity of some rogue builders in the Woodside Area at what happened when the police were made aware of the Scam. He also stated that he had personally visited all of the Bungalows reminding the occupants to be aware of such activity.

(ii) State of Woodside Road and Speeding in Woodside Road

(5) Councillor Barry

(i) Moorcroft Lane

(b) The Clerk

(i) North Somerset - Broken Bollard

(ii) North Somerset – Dead Trees

(iii) Spring wood Allotments - Un cultivated Sites

He explained to the meeting what the Springwood Allotment Site local committee were trying to achieve

- (iv) He advised the meeting that he would be on leave from Monday 21st until Friday 25th inclusive

24.46 Date Time and Place for the next Meeting - Parish Council Meeting Monday 4th November 2024