



## **Hutton Parish Council**

**\Incorporating Elborough Village, Woodside and Foxglove Meadows**

**Bruce Poole BA (Hons) FSLCC MMC**

**Parish Clerk**

**Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN**

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**To: Chairman P Dutton Cllrs. G Barry M Dunkley L Eddins J Hicks N Max K McCulloch A Sills & T Porter**  
**You are summoned to attend the Annual Meeting Meeting of Hutton Parish Council to be held in the Legion Room Hutton on Monday 9<sup>th</sup> June 2025 commencing at 7.00pm**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status, and any disability): Crime and Disorder: Health and Safety at Work and Human Rights. **Prior to the commencement of the meeting parishioners will have the opportunity to comment on individual agenda items provided prior notice has been given and the meeting approves.***

**Date: Monday 2<sup>nd</sup> June 2025 Bruce Poole BA(Hons) FSLCC MMC – Clerk to the Council**

### **AGENDA**

**25.16 Apologies**

**25.17 Code of Conduct.**

**25.18 To approve the Minutes of the Annual Meeting of the Parish Council meeting held on Monday 12<sup>th</sup> May 2025**

**25.19 Chairman's Announcements**

**2520 Matters for Information purposes only**

**2521 Planning**

<b>4</b>	<b><i>T1 Robina – Remove dead wood and reduce low lateral branch over parking area by 1.5m – The Old Rectory 47 Church Lane Hutton</i></b>	<b>22/4/25 APPROVED</b>
<b><i>25/P/808/FUH</i></b>	<b><i>Proposed erection of a single storey rear extension with a tiled pitched roof - 86 Cedern Avenue Elborough BS24 8PD</i></b>	
<b><i>25/P/0931/PR4LB</i></b>	<b><i>Pre=Application advice for a single storey rear extension new detached garage and conversion of existing coach house/garage to form 1 no new dwelling</i></b>	<b>01/07/2025</b>
<b><i>25/P/0989/NMA</i></b>	<b><i>Non Material amendment to application 24/P1164/RM(Reserved matters application for the erection of 16 no dwellings pursuant to Outline Consent 21/P/0965/OUT (Outline application for the erection of 16 no. dwellings provision of access public open space3 drainage landscaping and ancillary works with all matters reserved for subsequent approval) to allow for an amendment to the wording of condition 1 – drawings – Land adjacent to Woodside Avenue Hutton</i></b>	<b>11/06/25</b>

## 25.22 Resolutions

- 1 To elect a Chairman for the Meeting Only *(to be taken at the commencement of the meeting due to unavoidable absence of both the Chairman and Vice Chairman)*
2. To note the submission of the 2025 AGAR to the External Auditor.
3. To note the start of the public inspection of the Annual 2024-2025 Accounts on Tuesday 3<sup>rd</sup> June and ending on Monday 14<sup>th</sup> July 2025.

## 25.23 Financial – To retrospectively approve the following items of expenditure:

(28) Nat West	Bank Charges	23.10	
(29) Mr B Poole	Home Working & Telephone	66.00	
(30) Mr B Poole	Salary	1860.54	
(31) J K Gardening	Grass Cutting	51.87	
(32) Mr J Waddington	Travel	35.17	7.04
(33) North Somerset	Waste Bin – Village Hall	44.68	
(34) North Somerset	Waste Bin – Scout Hut	86.01	
(35) Hiscox Insurance	Monthly D/D	293.75	
(36) Water2Business	Allotment D/D	46.00	
(37) Viking Direct	Stationery	102.71	20.54
(38) Microshade	IT Services	126.76	23.35
(39) NDIDB	Drainage Rates	11.59	
(40) Mr P Russell	Internal Audit Costs	250.00	
(41) Hurleys	Stationery	7.07	1.42
(42) Mr B Poole	Travel - Audit	45.00	9.00
(43) British Gas	Scout Hut – Gas	230.28	11.51
(44) Dancover	New Marquee	1302.90	260.58
(45) Ward Tree Surgeons	Arboculturalist Report	545.00	109.00
(46) Weston Garden Machinery	Materials	42.50	8.60
(47) British Gas	Scout Hut – Electricity	82.07	4.10
(48) Gallagher Insurance	Annual Premium	3084.92	
(49) Hurley's	Stationery	7.07	1.42
(50) Weston Garden Machinery	Chainsaw	323.34	64.66

## 25.11 Working Groups

1. To receive Verbal Reports from the following:
  - (a) Festival
  - (b) Scout Hut  
Scout Hut User Group Meeting
  - (c) Open Space
  - (d) Hutton in Bloom
  - (e) Communications

## 25.12 Correspondence

- |  |    |
|--|----|
| 1. North Somerset Council – Cabot Learning Federation              | C  |
| 2. Mrs K Mitchell – Field Cottage Eastfield Road -Overgrown Bushes | BP |
| 3. Bath & Wells – Hutton Locking Stay Connected                    | C  |
| 4. Hiscox Insurance – Certificate of Employers' Liability          | BP |
| 5. PCSO S Hemmett – June Stats                                     | C  |

## 25.13 Matters for Report purposes only

1. Councillors
2. Parish Clerk

## 25.14 Date Place of the Next Parish Council Meeting – Monday 7<sup>th</sup> July 2025 in the British Legion Room – commencing at 7.00pm