



Hutton Parish Council
Incorporating Elborough Village Woodside and Foxglove Meadows

Bruce Poole Parish Clerk

Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS

Monday to Thursday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm

Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

To: Chairman P Dutton Cllrs. M Dunkley L Eddins N Max K McCulloch A Sills & T Porter

You are summoned to attend a Meeting of Hutton Parish Council to be held in the Legion Room Hutton on Monday 2nd March commencing at 7.00 pm

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status, and any disability): [Crime and Disorder: Health and Safety at Work and Human Rights](#). **Prior to the commencement of the meeting parishioners will have the opportunity to comment on individual agenda items provided prior notice has been given and the meeting approves.***

Date: Monday 23rd February 2026

Bruce Poole BA(Hons) FSLCC MMC – Clerk to the Council

AGENDA

25.111 Apologies

25.112. Code of Conduct.

25.113 To approve the Minutes of a Meeting of the Parish Council meetings held on Monday the 2nd February 2026

25.114 Matters arising from those Minutes for Information purposes only

- 1. Appointment of a new Parish Clerk -See 25.117.1**
- 2. Correspondence from C Barwell – Meeting arrangements**
- 3. Scout Group Meeting**
- 4. Return of loaned cups (300)**
- 5. 20MPH Gateway**

25.115. Chairman's Announcements

25.116 Planning

25.117. Resolutions.

- 1. To formally appoint Mrs Sophie Hooker as Parish Clerk effective from the 2nd March 2026 on SCP 26**

25.118 Financial

To retrospectively approve the following items of expenditure:

(337)	R Sully	Travel	29.58	5.92
(338)	Ionos	IT Services	16.00	3.30
(339)	Microshade	IT	258.04	31.51
(340)	Viking	Stationery	109.79	
(341)	JBT Gardening	St Mary's Field	385.00	
(342)	Hurleys	Stationery	11.98	1.89
(343)	Hutton Village Hall	Hall Hire	90.00	
	Staff	Salaries	1772.22	
(351)	Scout Hut	Cleaning	105.00	
(352)	UK Debt Management	Loan repayment	1500.58	

(353)	Nat West	Bank Charges	22.05	
(354)	Scribe	IT	35.00	7.00
(355)	Water2Business	Water Rates DD	53.00	
(356)	Hiscox	Insurance DD	337.20	
(357)	Viking	Stationery	29.90	5.95
(358)	Cartridge People	Stationery	41.80	
(359)	Hiscox	Insurance	337.20	
(360)	Instant Print	Hutton Village News	768.93	
(361)	British Gas	Scout Hut Gas	457.23	22.86
(362)	British Gas	Scout Hut -Electricity	78.80	3.94
(363)	Pro-Software	Software	61.67	12.33
(364)	Arien Products	Notice Boards - Deposit	770.00	154.00
(365)	Weston Garden Mac	Repair	33.68	6.74

25.119. Working Groups Reports

- (a) Scout Hut
- (b) Open Space
- (c) Hutton in Bloom
- (d) Communications

25.120. Correspondence

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| 1. | Town & Parish Digest | C |
| 2. | North Somerset Council – Planning Consultation | C |
| 3. | Gateway arrangements and North Somerset’s response | C |

25.121 Matters for Report purposes only

- 1. Councillors
- 2. Parish Clerk

25.122 Date Place of the Next Parish Council Meeting – Monday 13th April 2026 in the British Legion Room – commencing at 7.00pm