



## Hutton Parish Council

Incorporating Elborough Village, Woodside and Foxglove Meadows

Sophie Hooker - Hutton Parish Clerk

12 Hutton Hill, Hutton, North Somerset BS24 9SY - Monday to Thursday 10am-3pm

Email: [Clerk@huttonsomerset.org.uk](mailto:Clerk@huttonsomerset.org.uk) - Tel: 07415 925756 - [www.huttonsomerset.org.uk](http://www.huttonsomerset.org.uk)

1<sup>st</sup> April 2026

To: Chairman: P. Dutton

Councillors: M. Dunkley, L. Eddins, N. Max, K. McCulloch, A. Sills & T. Porter

**You are summoned to attend a Meeting of Hutton Parish Council, to be held in the Legion Room, Hutton Village Hall on Tuesday 7th April 2026, commencing at 7pm when the following business will be transacted.**

*Statutory Notice: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety at Work & Human Rights.*

Sophie Hooker - Parish Clerk & RFO

### Public Participation:

Prior to the commencement of the meeting, parishioners may comment on individual agenda items, provided prior notice has been given and the Council approves.

## A G E N D A

- 25.123.** To receive **Apologies for Absence**
- 25.124.** **Declarations of Interest** on any agenda items
- 25.125.** **To approve and sign as a correct record the Minutes** of the Parish Council meeting on Monday 2<sup>nd</sup> March 2026
- 25.126.** **Matters arising from those Minutes and Action Tracking**
  - Missing Cups
  - Electronic Traffic Signs
  - 20MPH
  - Scout Hut Roof and Floor
- 25.127.** **Reports from Working Parties/Committees/Representatives**
  - a. Scout Hut
  - b. Open Space
  - c. Hutton in Bloom
  - d. Communications
  - e. Hutton Parish Festival 2026
  - f. Allotments
  - g. Hutton Village Hall

**25.128. Reports from Outside Bodies/Conferences/Training** – this item is an opportunity for Councillors to feedback on meetings or training they have attended. Where practicable, written reports will be provided.

**25.129. To note the training, meetings and events available and agree any attendance**

29<sup>th</sup> April 2026 4pm Hutton Primary School Traffic Scheme Meeting

9<sup>th</sup> May 2026 9:30 – 4pm HVH 50<sup>th</sup> Anniversary Open Day

12<sup>th</sup> May 2026 11:00-12:00 – ALCA Charity & Trust Governance Webinar for Local Councils – Teams

**25.130. Financial**

a. To retrospectively approve the new Parish Clerk Sophie Hooker as a signatory to the accounts

b. To retrospectively approve the following items of expenditure:

(366) Ionos	IT Services	13.20
(367) Microshade	IT Services	158.04
(368) DeFib Shop	Defib Pads	190.00
(369) Asda Garage	Travel	35.22
(370) Scribe Accounts	Annual Subscription	888.00
(371) Hutton Village Hall	Hall Hire	90.00
(372) NatWest Bank	Bank Charges	26.95
(373) Staff	Handyman	486.16
	Orderly	605.67
	Churchyard	122.10
	Dog Bins	466.40
(374) Parish Clerk	Home Working/Telephone	132.00
(375) Scout	Cleaning	90.00
(377) HMRC	NI & PAYE	990.96
(378) Parish Clerk	Salary	1893.21
(382) Water2Business	Monthly D/D	53.00
(383) Hiscox	Insurance D/D	337.29
(384) British	Scout Hut – Gas	359.81
(385) JBT Gardening	Elmhurst Repair	254.00
(386) Samsung		140.99
(387)	Equipment	140.99
(388) 34 <sup>th</sup> Weston Scouts	Donation	300.00
(389) Mrs Hooker	Home Working	35.00
(390) HMRC	NI & PAYE	128.60
(391) British Gas	Scout Hut – Electricity	90.93
(392) Microshade	IT Services	158.04
(393) Scout Hut	Deposit Return	50.00
(394) IONOS	IT Services	13.20
(395) CRH Electrical Services	Scout Hut Repair	173.10
(396) Staff	Orderly	1050.06
	Handyman	166.68
	Churchyard	152.63
	Dog Bins	404.80
(397) PATA	Payroll Services	258.151
(399)	Mrs S Hooker	1581.70
(400) Hutton Village Hall	Hall Hire	90.00
(401)	Mr Poole	1893.21
(403)GB Sports	Inspections	40.00

**25.131. To consider and comment upon the following planning applications:**

*Certificate of lawful development for the proposed erection of a single storey rear extension to the existing dwelling.*

11 Shadow Walk, Elborough, Weston-super-Mare BS24 8PH

Ref. No: **26/P/0450/LDP** | Received: Mon 02 Mar 2026 | Validated: Wed 18 Feb 2026 | Status:

Registered

**Determination Deadline:** Mon 27 Apr 2026

**25.123. Report of the Chair**

**25.124. Report of the Parish Clerk**

Information Items/Correspondence Received/Decision Items

- HPC Website Updated
- Arranged Hutton School Meeting
- HPC Table booked for HVH 50th Anniversary
- A Request for Main Road Allotment to have a skip
- Farm Shop support
- Foxglove Meadows – to remove or keep on heading of parish council paperwork

Action Taken Under Delegated Powers

- Authorised and Paid Electrical Works at Hutton Scout Hut by CRH Electrical Services (joint action of the Clerk and the Chairman of Council).
- Acceptance of quote for GB Sports repairs at Elmhurst Park

**25.125. Report of the North Somerset District Councillor(s)**

**25.126. Report of Councillors (For Information Only and Items for Future Agendas)**

**25.127. Date of the next meeting(s):**

- Annual Parish Meeting 30<sup>th</sup> April 2026, 7pm in the Main Hall, Hutton Village Hall
- Annual Parish Council Meeting 5<sup>th</sup> May 2026, 7pm in the Legion Room, Hutton Village Hall
- Parish Council Meeting June 1<sup>st</sup> 2026, 7.00pm in the Legion Room, Hutton Village Hall