



**Hutton Parish Council**  
**Incorporating Elborough Village Woodside and Foxglove Meadows**

**Bruce Poole Parish Clerk**

**Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS**

**Monday to Thursday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm**

**Email [clerk@huttonsomerset.org.uk](mailto:clerk@huttonsomerset.org.uk) website [www.huttonsomerset.org.uk](http://www.huttonsomerset.org.uk)**

**Public Participation**

Prior to the commencement of the Meeting the Chairman permitted members of the public who had not sought previous permission from the Parish Clerk to speak. 6 parishioners attended the meeting to express their long held and continuing concern at the speed of traffic, danger points and lack of speed improvement and new concerns regarding the new road layout near Sutherland Drive, including its potential for causing hold ups and delays. Mrs Chitty led and stated that she had in 2022, along with others, met with the Parish Council and North Somerset Council (NSC) to discuss required road safety measures in the village. She was disappointed to note that the agreements made in 2022 had been completely ignored.

At the meeting, the Parish Council pointed out the following:

- During the 2023 NSC design stage of the 20MPH scheme, the east and west extension of the proposed scheme, which was requested by both our District Cllrs and the Parish Council, was not approved by NSC, as it did not meet the NSC 20MPH criteria, national guidance or local policy.
- The Parish Council has been hastening NSC for the completion of the 20MPH Gateway's (Entry Treatments) since the Hutton Hill road was reopened in Jul 25, as this was felt to be crucial to the enforcement of the 20MPH scheme.
- The priority was the full opening of the 20 MPH scheme and after that, Cllrs would explore what other speed reduction measures could be put into place.
- The Parish Council is now exploring the purchase of electronic speed awareness signs.
- Our District Cllrs and Parish Council are now in discussion with NSC regarding proposed changes to alleviate traffic issues near the School entrance. A meeting is due to be held with the School.
- Once the NSC designed 20MPH Gateway's (Entry Treatments) are complete, Cllrs will ask for enforcement with speed checks by the Police and Hutton Community Speed Watch.
- Prior to the Parish Council Meeting, the Clerk and Cllrs and only received one written complaint and that this was passed on ASAP to NSC - Neighbourhood Traffic and Road Safety.
- A Parish Council 20MPH Scheme update was to be placed on the Parish Council social media, web site and notice board within the next couple of days.
- The Parish Council had been informed that feedback to NSC - Neighbourhood Traffic and Road Safety on the new road layout and markings can be made direct to NSC online and that this would be in the 20MPH Scheme update.

Mrs Chitty and the accompanying residents were warmly thanked for their presentations and then departed from the meeting.

## MINUTES

Minutes of the Parish Council Meeting held in The Legion Room of Hutton Village Hall on Monday 2<sup>nd</sup> March 2026 commencing at 7.00pm

**PRESENT** Cllr Peter Dutton (Chairman) supported by Cllrs M Dunkley L Eddins N Max A Sills T Porter plus Mr B Poole Parish Clerk and by invitation Mrs S Hooker.

### 25.111 Apologies

Cllr K McCullouch

### 25.112. Code of Conduct.

### 25.113 To approve the Minutes of a Meeting of the Parish Council meetings held on Monday the 2<sup>nd</sup> February 2026

The Minutes of the Parish Council held on Monday 2<sup>nd</sup> February 2026 that had been previously circulated were taken as read agreed to be an accurate record and signed as such by the Chairman.

### 25.114 Matters arising from those Minutes for Information purposes only

1. **Appointment of a new Parish Clerk -See 25.117.1.**
2. **Correspondence from C Barwell – Meeting arrangements – A Meeting is to be arranged by the Clerk with the School. Also see Public Participation.**
3. **Scout Group Meeting – see 25.119 (a).**
4. **Return of loaned cups (300) – still ongoing.**
5. **20MPH Gateway – see Public Participation.**

### 25.115. Chairman's Announcements

1. The Chairman thanked Mr Poole for his past services over the past three years as the Parish Clerk and wished him well in his forthcoming retirement.
2. He indicated that he was currently drafting up a contract for the new Parish Clerk - Mrs Hooker.
3. He commended to members North Somerset's forthcoming on-line forum taking place on 4<sup>th</sup> March.
4. He briefly set out the recent discussions held at a meeting with Locking Parish Council on a future planning development at Elborough for 295 homes and Locking for 105 homes. It was agreed to wait until the Outline Planning Application is received and then to meet again.

### 25.117. Resolutions.

1. **To formally appoint Mrs Sophie Hooker as Parish Clerk effective from the 2<sup>nd</sup> March 2026 on SCP 26**

Confirmed and Mrs Hooker was warmly welcomed as the new Parish Clerk

### 25.118 Financial

To retrospectively approve the following items of expenditure:

(337)	R Sully	Travel	29.58	5.92
(338)	Ionos	IT Services	16.00	3.30
(339)	Microshade	IT	258.04	31.51
(340)	Viking	Stationery	109.79	
(341)	JBT Gardening	St Mary's Field	385.00	
(342)	Hurleys	Stationery	11.98	1.89
(343)	Hutton Village Hall	Hall Hire	90.00	
	Staff	Salaries	1772.22	
(351)	Scout Hut	Cleaning	105.00	
(352)	UK Debt Management	Loan repayment	1500.58	
(353)	Nat West	Bank Charges	22.05	
(354)	Scribe	IT	35.00	7.00
(355)	Water2Business	Water Rates DD	53.00	
(356)	Hiscox	Insurance DD	337.20	

(357) Viking	Stationery	29.90	5.95
(358) Cartridge People	Stationery	41.80	
(359) Hiscox	Insurance	337.20	
(360) Instant Print	Hutton Village News	768.93	
(361) British Gas	Scout Hut Gas	457.23	22.86
(362) British Gas	Scout Hut -Electricity	78.80	3.94
(363) Pro-Software	Software	61.67	12.33
(364) Arien Products	Notice Boards - Deposit	770.00	154.00
(365) Weston Garden Mac	Repair	33.68	6.74

Retrospectively approved

#### 25.119. Working Groups Reports

##### (a) Scout Hut

Following the recent Scout Hut User Group Meeting, the agreed tidy up had been completed as well as the long-awaited improved wheelchair access. It was noted that agreement had been given for some additional improvements for the wheelchair access to the patio. The £7,525 quoted for the roof repairs was agreed and the quote for the floor was to be refreshed.

##### (b) Open Space

Agreed the loan of the small marquee to the football club. Due to the nesting legislation now in place the proposed clearing of the pond would have to be delayed.

The Playground weekly inspections were now operating by Cllr Max (Springwood) and Cllr Eddins (Elmhurst).

The Specialist Quarterly Operational Playground Reports had been received and will now be reviewed by Cllrs and any identified work to be costed and carried out.

##### (c) Hutton in Bloom

Cllr Porter read to the meeting the recent report received from the Group.

##### (d) Communications

It was unanimously agreed that the latest 50<sup>th</sup> Anniversary Edition of the Hutton Parish News was another excellent edition, with the Council's thanks to be passed to the Editor.

#### 25.120. Correspondence

- |    |  |   |
|----|--|---|
| 1  | Town & Parish Digest                               | C |
| 2. | North Somerset Council – Planning Consultation     | C |
| 3. | Gateway arrangements and North Somerset's response | C |

#### 25.121 Matters for Report purposes only

##### 1. Councillors

Cllr Porter gave a brief review of Grange Farm

Cllr Max gave an update of her progress with securing flashing road signs.

##### 2. Parish Clerk

Mr Poole thanked everyone for their support over the past three years.

#### 25.122 Date Place of the Next Parish Council Meeting – Tuesday 7th April 2026 in the British Legion Room – commencing at 7.00pm