Hutton Parish Council

Incorporating Elborough, Hutton and Woodside

Sophie Hooker - Hutton Parish Clerk
12 Hutton Hill, Hutton, North Somerset BS24 9SY - Monday to Thursday 10am-3pm
Email: Clerk@huttonsomerset.org.uk - Tel: 07415 925756 - www.huttonsomerset.org.uk

27th October 2026

To: Chair: P. Dutton
Councillors: M. Dunkley (Vice Chair), L. Eddins, K. McCulloch, A. Sills, P. Taylor, L Stringer & G. Barry
District Councillors: Mike Solomon & William Jones

You are summoned to attend a Meeting of Hutton Parish Council, to be held in the Legion Room, Hutton Village Hall on Monday 2nd November 2026, commencing at 7pm when the following business will be transacted.

Statutory Notice: *Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety at Work & Human Rights.*

Sophie Hooker - Parish Clerk & RFO

Public Participation:
Prior to the commencement of the meeting, parishioners may comment on individual agenda items, provided prior notice has been given and the Council approves.

A G E N D A

26.78. To receive **Apologies for Absence**

26.79. **Declarations of Interest** on any agenda items

26.80. **To approve and sign as a correct record the Minutes** of Hutton Parish Council held on Monday 5th October, 2026

26.81. **Matters arising from those Minutes and Action Tracking**

- Electronic Traffic Signs – Cllr L.Eddins & Parish Clerk S.Hooker
- 20MPH Speed Checks – Parish Clerk S.Hooker
- Parish Christmas Tree – Cllrs G.Barry, K.McCulloch & P.Dutton
- Hutton Community Resillience – Parish Clerk S.Hooker
- Moor Lane Gates – District Cllr Will Jones
- Tropicana – District Cllr Will Jones
- Moor Lane Dog Waste Signs – Cllr L.Eddins
- Des Phippen Pond Clearing – Cllr P.Dutton
- Scout Hut User Meeting – Cllr A.Sills

26.82. **Reports from Working Parties/Committees/Representatives**

a. Scout Hut

b. Open Spaces

c. Hutton in Bloom
d. Hutton Dabaso Twinning Association
e. Hutton Parish Festival 2027
f. Allotments
g. Hutton Village Hall

26.83. Reports from Outside Bodies/Conferences/Training – this item is an opportunity for Councillors to feedback on meetings or training they have attended. Where practicable, written reports will be provided.

Wednesday 21st October: Meet the New NSC Area Officer – Highways

26.84. To note the training, meetings and events available and agree any attendance (if any).

Town & Parish Workshop, held at the Town Hall in Weston-super-Mare on Wednesday 4th November, 10am -12pm.
Essential Councillor Training - Wednesday 11th November (18:15-20:30)
Hutton Village Hall Annual General Meeting - Tuesday 10th November 2026 at 7.00 pm.

26.85. Financial

a. To retrospectively approve the following items of expenditure:

	Payment Ref	Total	VAT
170	Bank Charges September	£9.80	
171	Play Park Inspection Elmhurst	£90.00	£18.00
172	Scout Hut Cleaning Aug - Sept	£180.00	
173	Water Charges D/D	£89.00	
174	Gardening & Maintenance & Weed Killing	£175.00	
175	Springwood Stock Fence	£1,445.00	
176	Scout Hut cleaning supplies	£6.47	£1.30
177	Scout Hut Cleaning Supplies	£3.28	£0.66
178	Parish Orderly Bin Bags	£4.17	£0.83

	Payment Ref	Total	VAT
179	2x Park Benches REF: S.F.	£630.00	£126.00
180	IT Services October	£169.70	£33.94
181	Scout Hut - Fire & Risk Assessment	£350.00	£70.00
182	Website Hosting	£16.00	£3.20
183	Website Domain (yearly)	£10.00	£2.00
184	Parish Clerk WFH & Phone Allowance	£36.00	
185	Churchyard Expenses: Battery Charging	£12.00	
186	Springwood Allotment Tap Repair	£80.00	£16.00

26.86. To consider and comment upon the following planning applications (if any).

Erection of a single-storey farm shop with an area of adjoining land utilised for on-site cultivation.
Hutton Garden Centre 6 Banwell Road Hutton BS24 9UB
Ref. No: **26/P/2058/FUL** | Received: Mon 05 Oct 2026 | Validated: Wed 14 Oct 2026 | Status: Registered
Determination Deadline: Wed 09 Dec 2026
Consultation Deadline: Tue 17 Nov 2026

26.87. Report of the Chair

26.88. Report of the Parish Clerk

Information Items/Correspondence Received/Decision Items

- Hutton Crime Stats
- Hutton Parish News – November edition: print and advertising costs
- Budget 2027/28
- HPC Calendar of Meetings, Events & Publications for 2027
- GB Sports Remedial Work - quotes for work identified within Inspection Report
- Ash trees with Ash die back to the rear of properties on Moorcroft Road

Action Taken Under Delegated Powers

• Willows in Springwood Fields: work instructed to go ahead on 6th November for £2760 +VAT

• Holme Green: Instructed the cutting back of trees overhanging Moorcroft road properties. Plus the trimming of the large Willow Tree for £390 +VAT. Date TBC

• The Drove Maintenance – Instructed contractor to go ahead with maintenance at the end of November at a cost o9f £135.00

• Dog Waste Bins – ordered 4 for replacements and new sitings, at a total cost of £970.76

26.89. Report of the North Somerset District Councillor

26.90. Report of Councillors (For Information Only and Items for Future Agendas)

26.91. Date of the next meeting(s):

- Parish Council Meeting 7th December 2026, 7pm in the Legion Room, Hutton Village Hall