



Hutton Parish Council

Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Locum Parish Clerk

Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN

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Public Participation

A representative group from Hutton in Bloom attended the meeting and explained that due to falling numbers of volunteers and unless matters changed dramatically it was highly unlikely that the current members would be able to continue after May of Next year. A general discussion ensued where it was made quite clear that the parish would not look so good without the planting and therefore some urgent action was necessary to find a solution to the problem. Agreed that the Cllr Porter would lead the Council's desire to find a workable and positive alternative supported by Cllr. M Cuthbert

District Councillor Mike Solomon.

Gave to the meeting a verbal statement recently received from North Somerset relating to the 20 mph speed proposals for the village. He indicated that it would be his intention and that of his fellow District Councillor Terry Porter to seek and on-site meeting with all of the parties involved

MINUTES

Minutes of a **Meeting** of **Hutton Parish Council** held in the **Legion Room Hutton Village Hall** commencing at **7.30 p.m.** on **Monday 6th November 2023** when the following business was transacted.

PRESENT Cllr. Dutton Chairman together with Cllrs. Cuthbert Dunkley Edin's Felts Groom Sills Swann and Mr B Poole the Locum Parish Clerk. In addition there were four members of the Hutton in Bloom Group present and also District Councillor Mike Solomon.

23.62 To receive and accept any Apologies for Absence

None

23.63 Declarations of interest regarding any item on the agenda in accordance with the Council's Code of Conduct.

None

23.64 To approve the Minutes of the Parish Council meeting held on Monday 2nd October 2023
Resolved to approve as previously circulated the Minutes of a Meeting held on Monday 2nd October 2023 agreed as being a correct record and signed as such by the Chair.

23.65 Matters for information purposes only

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| {1) Payment arrangements – HvH | 23.54.1 |
| Agreed that future payments should be made by Direct Debit | |
| (2) 20 MPH Speed Limit | 23.54.2 |

Resolved that the Parish Council instructs North Somerset to proceed with immediate effect the current agreed plans for the Village 20 mph Speed Limit. It was further agreed that District Councillors M Solomon & T Porter would instruct North Somerset accordingly with any subsequent quotes to be received by the Parish Clerk

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| (3) | The Pond
Agreed that no action be taken at this present time | 23.57.3 |
| (4) | Fire Action
Cllr Swann agreed to carry out any necessary placing of formal postings within the Scout Hut | 23.59.i |
| (5) | Ownership of land
Work in progress | 23.59.i |
| (6) | Bus Time table
Waiting upon First Bus | 23.59.iv |
| (7) | Walking to School | 23.59.v |
| (8) | Macro-Energy Project
Clerk to ask if other Council's in Somerset has been approached | 23.59.vi.4 |
| (9) | Truck MOT
Concluded satisfactorily | 23.59.vi.5 |

23.66 Chairman's announcements

That he and his good lady were planning to carry out some cleaning of the War Memorial in readiness for Armistice Day

23.67 Planning

<i>23/P0877/FUL</i>	<i>Conversion and part demolition of agricultural building (The Old Dairy (Use Class ±Sui Generis) to create 1 no 3-bedroom dwelling (Use Class C3) along with demolition of stables and the erection of a double garage – The Old Dairy Old Mixon Road Hutton</i>	<i>09/08/23</i>
<i>23/P/1118/FUH</i>	<i>Retrospective application for a single storey flat roof rear extension. Internal modelling to form additional bedroom and en-suite. Replacement of pitched roof covering replacement UPVC external window and doors and removal of existing chimney stacks-109 Oldmixon Road Hutton BS24 9QA</i>	<i>Approved 25/07/23</i>
<i>23/P/1284/FUH</i>	<i>Demolition of existing Conservatory. Proposed erection of a rear ground floor extension – parapet wall design with flat roof and a glazed roof lantern. Bi-folding doors to rear elevation – 4 Manor Farm Close Hutton BS24 9XD</i>	<i>Approved 15/08/23</i>
<i>23/P/1745/TRCA</i>	<i>T2 Holm Oak – remove to ground level - Prospect Cottage 5 Hutton Hill Road Hutton North Somerset BS24 9SX</i>	<i>Approved 16/10/23</i>
<i>23/P/2097/FUH</i>	<i>Proposed demolition of existing detached garage. Erection of new attached garage with a storage/games room above including 1 no rear dormer and 3 no rooflights on the front. Extension of existing partly converted loft including the creation of 2 no front and 1 no rear dormers with Juliet balcony to the rear. Reduction of existing raised rear decking removal of 1 no door and 2 no windows at the rear elevation and installation of 1 no window and patio doors in place – Cornerways 1 Hillside West Hutton</i>	

23.68 Resolved that Cllrs. Cuthbert Dunkley Felts & Swann would form the Planning Working Group in order to review all planning applications and make recommendations to the Parish Council at subsequent Parish Council Meetings

(1) To consider any co-option applications

It was noted that two such applications had been received details of which would be circulated to all Councillors to go forward to the interview stage.

(2) To consider a 2023-24 Parish Council Budget

Draft briefing papers were circulated and the contents summarily discussed. It was suggested that Councillors give due consideration to the detail contained therein so that at the December Meeting the figures presented could be discussed in more detail.

(3) To approve the setting up of a Direct Debit payment for future Hutton Village Hall invoices.

Approved

23.69 Financial

To approve the following invoices for payment:

(156)	Hiscocks	Insurance – Monthly D/D	310.57	
(157)	Water2Business	Scout Hut – D/D	46.50	
(158)	IONOS	IT Support – D/D	10.00	2.00
(159)	BT	Telephone – D/D	96.17	19.23
(160)	British Gas	Electric – Scout Hut – D/D	48.19	2.40
(161)	Zerographic	Printing Costs-D/D	80.62	16.12
(162)	Microsoft	IT Support – D/	40.50	8.10
(163)	Ward Tree Surgeons	Reduce Maple	320.00	64.00
(164)	Churchyard Orderly	Salary	362.52	
(165)	Village Orderly	Salary	132.46	
(166)	Handyman	Salary	226.36	
(167)	Orderly & handyman	Salary	280.80	
(168)	Orderly	Salary	170.09	
(169)	Dog Bins Etc	Salary	973.89	
(170)	Handyman & Expenses	Salary etc	36.52	
(171)	Mr B Poole	Locum Services – Oct	1,603.60	
(172)	HMRC	PAYE & NI	195.89	
(173)	Microshade	Email transfer	150.26	30.05
(173)	BDO	External Audit Fees	420.00	84.00
(174)	Microshade	Hosted Service	45.40	9.08
(175)	Roy Hart Motors Ltd	Truck MOT	119.47	12.17
(176)	Viking	Filing Cabinet	69.65	14.12
(177)	Mr B Poole	Contribution (Printer)	144.49	28.90
(170)	Card Shop	Postage	11.00	
(178)	Mr B Poole	Locum Services – Oct	1,603.60	
(179)	Microshade	Email transfer	150.26	30.05
(180)	K&S Fire Protection	Scout Hut	410.49	82.09
(181)	Microshade	Hosted Services	105.66	21.13
(182)	Weston Garden	Oregon Nylum Silenco Line	6.52	1.30
(183)	PATA Payroll88	Payroll Services	154.95	

Approved

9.05 Councillor Maria Dunkley retired from the meeting.

9.06 Councillor Barrie Swann retired from the meeting.

23.70 Reports

1. Councillors
Cllr. Lou Eddins

- (i) Announced that North Somerset Council were instigating a Carbon Literary Training Day on the 4th December 2023 and every was welcome to attend.
- (ii) She would draft a letter for the Clerk to propose to NSC that a Zebra Crossing be installed for Hutton Primary School

Cllr Mrs M Cuthbert

(iii) That she had attended the meeting with the Police Commissioner Mr Mark Shelford
Councillor Ben Groom

- (iv) Was liaising with the Hamlin Family in respect to the installation of a memorial bench at the Millennium Village Green.
- (v) He also advised that the Locking Beaver Group wished to move their meetings to Hutton
- (vi) Agreed to investigate other Pool Clearing options with a local contractor

Cllr. Peter Dutton

- (vii) Advised that there had been another mishap with the inserting of a regular article in the Village News this time the Church whereby apologies had been provided.
- (viii) Advised the meeting that he and Mrs Dutton plan to carry some remedial cleaning of the War Memorial
- (ix) Thanked the Clerk for setting up the new Parish Council email system
- (x) Advise that he would be writing a 200 word on the Parish Council in order to assist Parochial Church Council for their Parish Profile and recruitment of a new incumbent.
- (xi) Hutton Parish News copy date changed to the 18th November 2023
- (xii) Advised that the Parish Council Co-option interviews would be held before the next scheduled Parish Council Meeting with a subsequent recommendation to be made to the Parish Council.

2. Parish Clerk

He referred to the Road Closures that had been arranged in respect to the forthcoming Remembrance Service.

23.71 Correspondence

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| 1. | North Somerset | Corporate Plane Consultation | C |
| 2. | North Somerset | CIL Payments Annual Report Request | C |

23.72 Date time and place for next meeting – Parish Council Meeting – Monday 4th December 2023