HUTTON PARISH COUNCIL

ANNUAL PARISH MEETING

TO ALL PARISHIONERS OF THE PARISH OF HUTTON, YOU ARE INVITED TO THE ANNUAL PARISH MEETING WHICH WILL BE HELD IN THE MAIN HALL, HUTTON VILLAGE HALL ON

Wednesday 9th April 2025 at 7pm

MINUTES

Minutes of the Annual Parish Meeting held in Hutton Village Hall on Wednesday 9th April 2025 commencing at 7.00pm when the following business was transacted at the conclusion of which Tea & biscuits were served.

Some 25 residents were in attendance including the Parish Council Chairman Peter Dutton District Councillors Mike Solomon and Terry Porter and Parish Councillors Georgina Berry Kenneth McCullouch Andrew Sills and the Parish Clerk Mr B Poole. Apologies were received from Councillors M Dunkley L Eddins J Hicks

1. Welcome by the Chair.

Good evening and welcome to the Annual Parish Meeting 2025. This is not a Parish Council Meeting, but it is legal requirement organised by the Parish Council to enable the parishioners and electors of the Parish of Hutton to get together to receive reports from various Parish organisations and stakeholders and as an open forum for questions, comments, news and views. Tea, coffee and biscuits will be served after the meeting.

Councillors, Clerk and Employees

Since the 2024 Annual Parish Meeting, the following Parish Councillors have stood down - Ben Groom. I would like to express my thanks to Ben for his service and contribution to the Parish.

Since the 2024 Annual Parish Meeting the following Parish Councillors have been coopted onto the Council - Cllr Jane Hicks. I would like to express my thanks to Jane for stepping forward to serve the Parish.

I would like to take this opportunity to introduce you to:

your Councillors:

- Cllr Georgina Barry
- Cllr Marie Dunkley Vice Chair
- Cllr Lou Eddins
- Cllr Jane Hicks
- Clir Kenneth McCulloch
- Cllr Terry Porter

- Cllr Andrew Sills
- Cllr Peter Dutton

and your Clerk:

• Mr Bruce Poole

I would also like to express my thanks to all Cllrs and the Clerk for their service, dedication and commitment in support of the Parish of Hutton. The Parish Council is now taking steps to fill the remaining two Councillor vacancies by Co-option. If any persons are interested in serving and contributing to your community as a Parish Councillor, further information can be obtained from the Clerk to the Council - Mr Bruce Poole or myself.

Since the 2024 Annual Parish Meeting there has been no employee changes. I would like to express my thanks to all the Parish Council employees for their hard and exemplary work and dedication in helping to keep the Parish amenities clean, tidy, functioning, safe and attractive.

Parish Council Office Closure

Due to cost saving measures, the Parish Council Office in Hutton Village Hall has now closed, with the Parish Clerk now working from home **Monday – Thursday and contactable during working hours.** The Clerk's working hours and the address and contact details of the Parish Council have changed and can be found in the Hutton Parish News and the Parish Council website.

Parish Clerk Surgery

The Parish Clerk will now be attending the Wednesday - "Mustard Seed" Fair Trade Coffee Shop in Hutton Village Hall on the **first and third Wednesday in the month,** which will serve as a Parish Clerk Surgery.

Parish Council Truck and Notice Board

Due to the extremely high running costs versus low usage versus value for money, the Parish Council decided that it could not justify retaining ownership of the truck, therefore, a decision was therefore made to sell it. This has now taken place.

The Parish Council Notice Board, which was in Church Lane near Hutton Primary School and was used to display Parish Council Agenda, Minutes and other information has been removed as it was beyond economical repair and a health and safety hazard. It will be replaced in a new location on the gravel outside the Village Hall in due course.

Hutton Parish News

The Hutton Parish News has moved to four seasonal copies per calendar year for distribution in mid-month in **February**, **April**, **July and November**.

After 17 months of voluntary service as the volunteer Editor of the Hutton Parish News, Ella Baxter stepped down from the role in July last year. I would like to express my thanks to Ella for her voluntary service as Editor.

Following a call for expressions of interest in taking on the role, Tony Pass stepped forward and was appointed as the new volunteer Editor in November. Tony also volunteered to be the liaison link to the Mendip Times.

Tony's first edition was in February and the Parish Council has received extremely positive feedback. The April edition is currently being printed and will be shortly available for distribution.

I would also like to express my thanks to Tony for taking on these extremely important and valuable voluntary communication roles in the community.

I would also like to express my thanks to all the volunteer Hutton Parish News distributors for their valuable community work throughout the year.

Further detailed information on the Hutton Parish News will be shared later in this meeting.

Supported Activities

Since the last Annual Parish Meeting, the Parish Council supported activities have included:

Hutton Parish Festival Week 2024, including:

 Taste of Somerset Market, Classic Car Show, Charity Quiz Night, Hutton Horticultural Society Annual Show, Hutton-Dabaso Twinning Association – "Hutton Big Bash", United Benefice Songs of Praise and Hutton Proms Concert

With funds raised during the week for charities and organisations, which included:

• £1000 for Pancreatic Cancer UK, St Mary's Church and Hutton-Dabaso Twinning Association

I would like to express my thanks to all the **event organisers and volunteers**, **without which**, **the above events could not have taken place and to those** who attended the events for supporting **your Parish and national and local charities and organisations**.

Planning is now also underway for **Hutton Parish Festival Week 2025.** Volunteers are always sought to help organise and support events. If you would like to help, please contact myself.

The Elmhurst Play Area refurbishment has been completed. I would like to take this opportunity to express our thanks to ex Cllr – Ben Groom who was instrumental and Council lead on the project and conducted a huge amount of work for nearly 4 years until its completion.

The War Memorial refurbishment was completed in time for Remembrance last year.

Hutton in Bloom and Hutton Village Hall have been supported via grants.

Scouting Groups have been supported by discounted hire fees and upkeep of the Scout Hut.

North Somerset Council – Area Specific Public Space Protection Orders for the Parish of Hutton

North Somerset Council Area Specific Public Space Protection Orders for the Parish of Hutton and relating to dogs <u>were UPDATED</u> last year. These cover the following areas:

 Des Phippen Park, Springwood Recreation Ground, Jubilee Sports Field and St Mary's Field

Further details were published in the November edition of the Hutton Parish News and on Facebook and can be found on both the **Parish Council and North Somerset Council Websites.**

Major Changes to Hutton Bus Services

Changes to North Somerset's bus services - affecting Hutton came into effect from Sunday 6th April.

- The 126 Wells to WSM route will no longer serve Hutton
- The 7H will now serve Hutton Weston Town Centre, via the hospital

Further information can be found on the Bus Stop timetables and the North Somerset Council, First Bus and Hutton Parish Council websites.

Moor Lane - Cycle/Footpath Link to Haywood Village

The new cycle/footpath link to Haywood Village has been built at the end of Moor Lane. The Parish Council has expressed concerns to North Somerset Council, that with only a single bollard planned (to prevent vehicles), this will open a clear route for motorcycles and quad bikes. We are also concerned about vehicles trying to get to Haywood Village and then having to turn round and return down Moor Lane to Hutton.

However, we have been informed by North Somerset Council that any further barriers on the cycle/footpath (other than a single bollard, which has been ordered by the Contractor and is planned to be installed before the end of April) would be contrary to current guidance in respect of cycle access, which they want to encourage. North Somerset Council have informed us that they will keep this matter under review, and should problems arise with motorised vehicles trying to use the path, they will take appropriate action.

We have also been informed by North Somerset Council that further improvements are being designed and planned to prevent vehicle access to the far end of Moor Lane, to protect the flood risk infrastructure, which is in place at that location.

If Parishioners are concerned about the behaviour of motorised vehicles using or attempting to use the Moor Lane - Cycle/Footpath Link to Haywood Village, then the most efficient and quickest way to report Anti-Social Behaviour and Road and Pavement Highway issues, is to report them direct to North Somerset Council by using their **Report or Request Services online system** which can be found on their website. As this will ensure that your report is assigned to the appropriate officer and dealt with in a timely manner. Parishioners are also requested to also inform the Parish Council via the Clerk, if they have reported any issues direct to North Somerset Council, so these issues can be monitored.

Hutton Hill Road Closure Update

After being prioritised by North Somerset Council, with the support of our District Councillors the planning approval process for the long-awaited reconstruction of the retaining wall at 1 Barrow Road moved ahead quickly and was approved by North Somerset Council, only one day after the consultation period ended.

An update received from North Somerset Council last month read as follows:

"Resolving the collapsed retaining wall on Hutton Hill has involved residents, insurance companies and a number of teams from North Somerset Council working together. The collapsed retaining wall is privately owned, with sections belonging to two separate residential properties. One section of the wall has now been repaired. The repair of the remaining section of the wall is now at the stage where the resident has engaged a designer and designs have been passed to North Somerset Council's Highways Team for technical approval. These Designs have now been approved by the highway authority. This final section has now been approved for reconstruction. Our primary concern as the Highway Authority is for the safety of road users. As soon as this section is safe to use, we will be happy to re-open the closed section of road. We understand that this closure has caused frustrations and inconvenience to local residents and we thank the community for its ongoing patience while we work hard to get a resolution."

Work has now started on the long-awaited reconstruction of the retaining wall at 1 Barrow Road. Phase one - will be the reduction of the bank, the dismantling of the remaining old wall and the rubble clearance from the road. Phase two will be the reconstruction of a new wall. Information received by the Parish Council indicates that barring any unforeseen delays or bad weather, the work is expected to last 8-12 weeks. With hopefully an end in sight to the road closure. The Parish Council would like to thank our District Cllrs, North Somerset Council and both property owners concerned for their continued updates and the whole parish for their patience in this extremely complex and difficult situation.

North Somerset Council – Hutton Speed Reduction Plan – Update

The majority of the planned Hutton Speed Reduction Plan scheme in now in place, the Parish Council was informed in September last year, that with the Main Road diversion route in place due to the Hutton Hill closure, North Somerset Council could not safely construct the 20MPH entry gateways, until the retaining wall is repaired and they can gain the highway space to install them. The Parish Council will pursue this with North Somerset Council as a priority, once the retaining wall is repaired, the Hutton Hill road is reopened again and the current diversion is removed.

Conclusion

Parishioners and electors are reminded that the Parish Council is a non-political organisation and all the Parish Councillors, freely give their time, commitment and service in support of the Parish. A huge amount of work goes on behind the scenes to support the Parish, not all of which is seen by parishioners, who may just see the end result.

Finally, I would like to give my thanks to all the Parish organisations, clubs, committees, societies, groups and volunteers, which inspire and support all generations and to all the parishioners of Hutton, thank you, for what you do to support the Parish.

This concludes my report, which I would like to submit to the Annual Parish Meeting.

Apologies were received from Parish Councillors Marie Dunkley Eddins and J Hicks.

2. Minutes of the 2024 Annual Parish Meeting.

The Minutes of the 2024 Annual Parish Meeting having been on display on the Parish Council Web Site and that no requests had been received and to amend then they were accepted as a true record of what took place.

3. Annual Reports

3.1 Hutton Parish Council Chair

3.2 North Somerset District Councillors

A verbal report was presented to the meeting by both ±Councillor Terry Porter and Mike Solomon

3.3 Village Hall Committee

A verbal report was given by Mrs Marion Cuthbert who in turn introduced to the meeting the newly appointed Village Hall Chairman.

3.4 CofE Primary School

No report presented

3.5 St Mary's Church – PCC

St Mary's began 2024 in vacancy and much hard work went on during that time! So, I need to start by saying a very big THANK YOU! to all who kept the show, not just on the road, but in such good order. Much of the worship leading responsibilities and organisation fell on Jane Barry and Rev Geoff Hebden and other responsibilities on our Church Wardens Dave Bradley and Phil Etchells. Thank you for all you did then and for your continued diligent planning and preparation of worship. I am so grateful for your support and encouragement. St Mary's highlights of 2024 included the fish and chip quiz in January which was extremely popular in the village. Fellowship over food took place with the pancake morning, Lent lunches and the annual Maundy Thursday supper. We hosted the uniformed groups for their St George's Day Service in April and had a plant sale in May. A benefice afternoon tea was held in August which was well attended and enjoyed by all. We contributed to A Taste of Somerset with a barbeque, involvement with the quiz and Songs of Praise/Tent Service.

In October I joined St Mary's! Poor Bishop Michael got stuck on the M5 for my licensing! However, Archdeacon Charlie Peer did a superb job in replacing him — and from my perspective it was a wonderful evening. December was a very busy month. Bishop Michael belatedly visited the benefice, following his aborted visit to my licensing. We enjoyed Songs for Christmas at the Village Hall and also the wonderful Badgers Sett Christmas folk concert which raised over £1000 for much needed church funds. I am delighted to say that the Badgers Sett will be revisiting us December 2025. Our Christingle Service took place within Messy Church this year and we had a Crib service on Christmas Eve. Our Carol Service and Midnight Mass were popular as usual.

We have had a great start to 2025, but I'll leave that until next year. I am very much looking forward to seeing what we get up to this year and how God calls us forward to serve him and our village in the coming year.

Rev Larissa Trust – Rector

3.6 Hutton / Dabaso Twinning Committee

The Hutton Dabaso Twinning Association report to Hutton Parish Council April

25th Anniversary of the Hutton Dabaso Twinning Committee

The Twinning Committee celebrated its 25th anniversary in October 2024 which is a tremendous testament to the vision of

the founders and the continuous hard work of committee members and villagers during those 25 years

During the visit to Dabaso in October, the team focussed on two main areas of development:

- Education: Due to changes in the Kenyan education system, children will remain at Dabaso School for two more years, designated as Junior Secondary. We are repurposing three Y9 classrooms equipping them with the infrastructure for Internet connection, alongside computers for these classrooms, the head teacher, staffroom and clinic. We are working with a local firm for installation of cables, security and IT support. This has included supplying Starlink and wifi to enrich teaching and learning. Teachers in the team spent time with students reading and educational play, and with teachers discussing delivery of lessons using IT and introducing new equipment. A highlight was sharing and responding to letters from Hutton school children with over 100 children from Dabaso school. We continue to fund 8 x bursaries for very able but impoverished students to attend secondary schools.
- Health: During the visit, our team of 3 x GPs and a nurse, alongside the two Kenyan nurses met with regional government health officials in the hope of incorporating Dabaso Clinic under government funding. This seems to be moving in the right direction and may even mean the clinic moves from the school campus to nearby government funded accommodation.; This would be a fantastic achievement recognising the credibility and efficacy of a hitherto charity-based clinic. It also would mean that in future we could focus our efforts on more specialist equipment such as malaria prevention and treatment rather than funding basic medication as we have for 25 years.

During the visit we also took time to celebrate with the community in Dabaso and to acknowledge the contributions of key people. We provided food for 200 people and held a special celebration event, giving out commemorative plaques, pens, football kit and of course some Hutton Dabaso cups!

Fundraising: During the year our fundraising events have included Hutton Garden Party last July, The Big Bash in Sept, Wassailing in Jan and a Quiz in March, all of which we plan to repeat. As well as fundraising, we are adamant that our events should be accessible and enjoyable for Hutton villagers and local communities. We are grateful to the Parish Council for sharing their marquee space on Sat 30th August 2025 and for their trust in us to cater for a larger number of attendees. Here's to another successful venture.

Benefits for Hutton: We are pleased to report that, in addition to spending every penny raised through our fundraising events in Kenya, we have been able to retain proceeds from raffle sales to spend in Hutton. We accrued sufficient funds to provide a second defibrillator for the village in response to an identified need. We are again saving raffle proceeds and would welcome suggestions from the Parish

Council or villagers about suitable purchases for the village- perhaps a planter, bench or signage?

Do please extend the invitation to all stakeholders, whether or not they are Hutton residents. Anyone is welcome to get involved with the twinning by reading our regular newsletter items and participating in our fundraising events.

Charlotte House (Hon Secretary)

On behalf of the Hutton Dabaso Twinning Association April 2025

3.7 Hutton-in-Bloom

The last year was a challenging year for Hutton in bloom.

It was the 1st year we have relied on villagers to water barrels near there homes .Generally it worked well.

Summer 2024 planting was colourful and looked great.

The sponsors tea, was held in june, it gives us chance to meet with our sponsors who continue to support us

All areas were planted for winter 2024 and the team put up the Christmas tree with the help of villagers .

The team enjoyed some social events in 2024cand look forward to more in 2025 I would like to say a special thank you to Jim and Jenny spence who retired from Hutton in bloom this year .they have worked

So hard over many years.

A massive thank you to all our sponsors, the parish council and Terry porter.

Also thank you to all my team who work so hard without them there would be no Hutton in bloom.

Louise

3.8 Horticultural Society

3.9 Drama Club

Following a very successful 2023/2024 season, in which the club put on their most successful show to date, the pantomime, Sheer Luck Holmes, we have started the year well with another well supported show in January, Puss in Boots.

The profits from these shows have enabled us to upgrade our sound system to a new digital one which should help to overcome some of the problems we have had in the past and should make the whole listening experience much better in the future.

The club is now well into rehearsals for our summer show which will be a murder mystery evening to be staged in June. The evening will consist of two plays and a quiz all packaged together with a cheeseboard supper. It promises to be a fun evening especially as the second of the plays, "Dying For a Leek", will allow the audience to join in by examining the evidence, questioning the suspects and then

predicting who the murderer is, with a prize for the best answers. The first play will be a murder mystery with a comic twist which goes by the fascinating title of "Custard and Disinfectant".

Our committee are now in the process of planning what event or events we will organise for next year as Hutton Drama Club will be 50 years old in 2026, the same age as the village hall. We have already decided on next year's pantomime which will be promoted as our golden anniversary show and which will also be our 125th production since we started in 1976. There are no fixed plans as yet but suggestions of a big party and a free celebration evening for the village with a variety show have been put forward. Final decisions will be taken later this year.

In the next few months the club will be actively looking for new and old members to join in with the panto in January, so if you know anyone who may be interested we would love to hear from them!

Peter Foord - Chairman Hutton Drama Club.

3.10 Football Club

Some of the things we have been doing this year:

- As another season for the club draws to a close, we reflect on some of the successes both on and off the pitch.
- We are still one of the biggest football clubs in the South West. Our junior sides grew by around 10% this season with over children (337 registered to play, and at our Under 6 Development Centre), along with 112 registered senior players. We are up at around 80 volunteers across all our age groups who help manage, coach and referee and then hundreds more that help out with all sorts of things.
- We had the pitch work done, using the Section 106 money from North Somerset council for the Woodside development, which has had a major impact on our ability to get games on when it is wet. When the system fully beds in, we hope that it will have a long lasting impact on the club. We also refurbished the clubhouse again, installing insulation in the loft, moving the bar to create more space and installing a dart board!
- Our ladies team sadly left to join another club, which is a real shame as the impact it has on the club is much more than just losing a team So many people worked incredibly hard in the back ground to make the ladies side happen, and unfortunately it happens in football sometimes. One of the coaches had different ideas and decided to take the team over to play somewhere else. We are working hard to get a new ladies team set up, and have been interviewing potential coaches, but none to date have met our high expectations. Watch this space, as they will be back in the next couple of years!
- We now have:

- Two Adult (Men's) Teams
- o An Under 18's Team
 - o A Vets (Over 35) Team
 - o 21 Youth teams (including two all-girl teams) and
 - An Under 6 Development Centre, for 4,5 & 6 year olds. Which is hosted down at the Weston college health and active living centre. We are now advertising for reception and year one children to start in this for next season.
 - Perhaps our most exciting development is that we are now running Hutton Comets, a Pan Disability weekly session for children between 5 and 11. These started in April, and are fully accredited by the FA. We are the only grassroots club in the area to be able to do this, and with accreditation. So far we have ten children signed up and are getting lots of enquiries, so we hope to grow this over the coming year.
 - I am pleased to say that our events this year have continued to be successful.
 - In the summer we were delighted to help out at the Hutton Big Bash again, running the bar with our friends at the drama club, and also the BBQ. It was great fun.
 - Our junior tournament was held over two days in June, with over 500 games played, and we are so pleased to say with relatively fewer parking issues than we expected given the road closures.
 - Our presentation in June went well, however this season we have decided to host it down at Springwood in a marquee kindly lent to us by Terry!
 - We hosted another amazingly successful village Fireworks display in November.
 - All in all we are looking forward to another successful season, and have lots of plans to improve our facilities further, including the possible erection of an outside canopy to help shelter our legions of fans on a match day.

.....and Finally

I mentioned this last season, that this is my final year as chairman and as such will be my final presentation to you guys. I have been on the committee for 20 years and Chairman for 10 and I feel now is the right time to hand it over to new blood. I have nominated Winston Roberts, who many of you will know, to be my successor and I am sure he will continue to lead the club in the right direction. In July, at our AGM I am sure he will be voted in by our committee.

I would personally like to thank the Parish Council for their support of the club in my time stewarding it, and how you have supported us in our endeavours over the years. You guys have always made it easier for us to achieve our ambitions, and while the relationship may have changed, the support has continued.

Thanks for your time

Tim Abram, (soon to be ex) Chairman

Hutton FC

3.11 Community Speed Watch

We have been static since last November because of a)the weather and b) Hutton hill problem.

Also during this period the highways council introduced a 20mph zone and a speed reduction to 30mph on the Oldmixon road, it was stated in November Hutton news is 307 that these zones were enforceable by the police, I think you will find this is not the case as all the gateways require a speed sign on both sides of the roads and with the exception of the speed signs on the Banwell rd at the bottom of Hutton Hill there are only single signs at the various gateways through the village, this is very frustrating but our hands are tied until full completion of the collapsed bank. We can of course continue in Elborough and will be starting up this month all being well. We are always looking for volunteers, if you can spare the time its only 2-3 hrs a

We are always looking for volunteers, if you can spare the time its only 2-3 hrs a month and full training will be given I can be contacted on mobile 07380525389 or email bjhanks080@gmail.com.

3.12 Neighbourhood Policing Team – Avon and Somerset Police

It was noted that unfortunately PCSO Stephen Hemmett was called away from the meeting'

3.13 Scouting Groups

A verbal report was presented to the meeting by the Group Scout Leader Steve De Bruin.

3.14 Hutton Parish News

Thank you for giving me the opportunity to speak before you today. I am both honoured and excited to address you as the new editor of the Hutton Parish News. As I step into this role, I am acutely aware of the responsibility it carries. The Hutton Parish News is not just a publication; it is the voice of our community, a reflection of our collective identity, and a beacon of information. It is a platform that brings us together, shares our stories, and fosters a sense of belonging.

I have three aims for my time as editor of the Hutton Parish News;

- I want people to be excited when it drops through their front door.
- I should be the main point of reference for anything happening in the Hutton Parish area.

• I aim to encourage more people to be engaged activities in the village and surrounding areas.

How I see it

- A communication tool for the Parish Council to inform and educate on council functions and decisions.
- An information tool on who our councillors are, and how a resident would get in touch with them. By showing their photos, I hope it creates a more human side to the council and encourages more effective communication.
- It will be a guide to events happening in the village. By promoting these and more people attending, it adds life and vitality to the village and surrounding areas for now and the future.
- It will provide a snapshot of activities in the village. It will celebrate village life, whether that is Hutton Village, Elborough, Woodside or Foxglove Meadows.
- A publication that advertisers want to be in -to make the magazine cost effective so it is around for many more years to come.

How I aim to achieve this

- Keep it fresh and current. Reflect the village and the surrounding areas.
- Involve all the local groups encourage their participation in the newsletter.
- Showcase the best of Hutton Parish.
- Communicate to contributors and advertisers.
- Celebrate people who co business in the parish.
- Champion people who make the parish of Hutton a better place.
- And, if space allows, I have ideas for a History of Hutton page, a page looking back at previous Parish News editions, a gardening page maybe written by the experts from the Allotments or Bloomers. I hope to keep it evolving based on feedback from residents.

And finally

I want to thank everyone who has contributed so far. I thoroughly enjoyed putting together my first edition and I was overwhelmed with the kind feedback I received.

Of course that puts pressure on my second edition, and I hope I have done the village proud on this one. It is currently at the printers and should be dropping through your doors within a week from now. I have included the bus timetables, a map of where the new path is plus the location of the shops in Haywood's Village. I have a feature on the Mustard seed cafe and the open day at the church. I hope you will enjoy reading it!

In conclusion, I am grateful for the trust you have placed in me. I welcome your ideas, feedback, and collaboration as we move forward. The Hutton Parish News is our collective endeavour, and I am excited to see what we will achieve going forward

Thank you for your time, and I look forward to serving you as your new editor. Tony Pass

Editor, Hutton Parish News

4. Open Forum

Questions, comments, news and views

There being no further formal business the Chairman closed the Meeting

5. Date of next Annual Parish Meeting

To be advised but certainly will be held in May

Tea, coffee and biscuits

Served on behalf of the Parish Council by Councillors G Barry and A Sills.