



Hutton Parish Council
Incorporating Elborough Village Woodside and Foxglove
Meadows

Bruce Poole Parish Clerk
 Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS
 Monday to Thursday – 10.00 am to 1.00 pm and 2.00 pm to 4.00pm
 Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

MINUTES

Minutes of a Meeting of Hutton Parish Council held in the Legion Room Hutton Village Hall commencing at 7.00 p.m. on Monday 8th September 2025 when the following business was transacted.

PRESENT Cllrs. P Dutton Chairman supported by Councillors M Dunkley G Barry L Eddins N Max K McCullouch T Porter A Sill together with Mr B Poole the Parish Clerk.

25.40 Apologies

Cllr. Mrs J Hicks

25.41 Code of Conduct.

25.42 To approve the Minutes of a Meeting of the Parish Council meeting held on Monday the 7th July 2025

Resolved to take as read the recently circulated **Minutes** of the **Parish Council Meeting** held on **Monday 7th July 2025** agreed as being a correct record and signed as such by the Chairman.

25.43 Chairman’s Announcements

- (i) Recommended that members attend the Essential Councillor on-line course being provided by ALCA.
- (ii) The Chairman and Cllr. Porter gave a verbal report on last week’s Hutton Festival.

2544 Matters for Information purposes only

The Clerk was asked to reinstate the Grid or Actions to the Minutes to which he agreed that he would do so on the understanding that Members kept him informed on all outstanding matters.

2545 Planning

25/P/0989/NMA	<i>Non-Material amendment to application 24/P1164/RM(Reserved matters application for the erection of 16 no dwellings pursuant to Outline Consent 21/P/0965/OUT (Outline application for the erection of 16 no. dwellings provision of access public open space3 drainage landscaping and ancillary works with all matters reserved for subsequent approval) to allow for an amendment to the wording of condition 1 – drawings – Land adjacent to Woodside Avenue Hutton</i>	<i>Approved 23/05/25</i>
25/P1143/LDP	<i>Certificate of lawful development for the proposed erection of a single storey rear infill extension continuing the existing pitched roof with new roof light window and matching materials.</i>	<i>31/07/25</i>

<i>25/P/1122/AOC</i>	<i>Request to discharge conditions 10 (secure cycle parking), 11 (Sustainable travel plan) 16 (External and Street Lighting) 17 (Arbor cultural Method Statement and TPP) 21 (Surface Water Drainage) and 22 (Sustainable Drainage Scheme) from application 21/P/0965/OUT</i>	<i>29/07/2025</i>
<i>25/P/1210/FUH</i>	<i>Proposed creation of parking to the front of the house – 66 Cedern Avenue Elborough BS24 8PD</i>	<i>08/08/2025</i>
<i>25/P/1282/EA1</i>	<i>Formal screening operation opinion request to determine as to whether proposed development is EIA development of approximately 400 homes a community building /mobility hub as well as green and blue infrastructure biodiversity park pedestrian and cycle routes open space community garden space and orchard. provision – Land south of Old Banwell Road and north of Banwell Road Elborough</i>	<i>EAI Not Required</i>
<i>25/P/1352/AOC</i>	<i>Request to discharge condition 6 (Construction Environmental Management Plan) on application 21/P0965/OUT</i>	<i>28/08/25</i>
<i>25/P1430/AOC</i>	<i>Request to discharge condition 3 (Confirmation Report) from application 24/P/1164/RM</i>	
<i>25/P/1371FUH</i>	<i>Proposed replacement of existing roofing fascia and guttering with new to the main building – 2 Windmill Hill Hutton BS24 9UW</i>	<i>Noted</i>
<i>25/P/1640//LBC</i>	<i>Listed Building Consent – for the proposed refurbishment redecoration and the upgrade of the dwelling . Works to include re-plumbing insulating re-plastering and re-flooring works. Replacement of ironmongery windows slate roofing and radiators with new knock through and block up of multiple internal entranceways including the installation of 1 no. 1-beam. Rearrangement and refit of existing kitchen and bathroom removal of existing fire surround and hearth with subsequent installation of 2 no. wood burners alongside the relocation of the gas meter. Extension of existing pitched roofing atop rear external stairs repair and restore existing external brick oven and replacement ports to west chimney. Replacement of 1 no. existing rooflight with larger rooflight and installation of solar panels alongside an air-source heat pump. – The Brow 1 Hutton Hill Hutton BS24 9</i>	<i>Noted</i>

25.46 Resolutions

- (1) To note the receipt from RoSPA Play Safety the 2025 Annual Inspection Reports for Springwood Gardens and Elmhurst Play Areas.

Noted

- (2) To note the recently announced Salary Increase of 3.2% for Parish Clerks backdated to the 1st April 2025.

Noted

- (3) To consider North Somerset's Community Governance Review 2025 Draft Recommendations.

Considered with the following agreements.

1. That the recommendation for a boundary change would have a significant impact on the Parish of Hutton and needed to be communicated to parishioners.
2. That a Public Meeting be held in the Village Hall on Sunday 5th October 2025.
3. That a working group meeting will be held at Cllr. Porter's home on Wednesday 10th September 2025.
4. That leaflets will be produced and hand delivered to all the properties concerned.
5. Notifications to be put on Facebook and the Web Site.

- (4) To note the submission of the Road Closure request to North Somerset for the 2025 Remembrance Sunday Service.

Noted

25.47 Financial

List to be produced at the October Meeting

25.48 Working Groups Reports

(a) Scout Hut

- i. Flooring quotes are being received.
- ii. Scout users notified of a forthcoming wedding booking.
- iii. High Restriction Security Barriers now in place.
- iv. Tree work now carried out.

(b) Open Space

- i. Rhyne dredging is yet to be undertaken.
- ii. Bird Feeder now in situ in the De
- iii. Quote for the "John Cole" and "Steve Cope" Memorial Bench has now been received and we now wait for delivery and installation of the bench.
- iv. Gate and fence at Phippen Park in the process of being replaced.
- v. Scouts would be asked if they wished to volunteer to clean out the pond.

(c) Hutton in Bloom.

No report received

(d) Communications

Group agreed to meet up soon to discuss the new web site.

25.49 Correspondence

- | | |
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| 1. North Somerset Council – Town and Parish Digest | C |
| 2. North Somerset Council – Local Delivery Programme | C |
| 3. Local Resident – Excessive speeds | C |
| 4. Hutton & Locking Benefice – Stay Connected – August | C |
| 5. ALCA Zoom Meeting Details | C |
| 6. Resident – Pathway – Des Phippen Park | PD |
- Agreed to gravel not tarmac as requested by a resident.

7. North Somerset Council – TTRO – Moor Lane Hutton	C
8. North Somerset Council – Completion of Discretionary Rate Relief for the Scout Headquarters	B
9. Avon & Somerset Police – Neighbourhood report	C
10. North Somerset Council – Library Service	C
11. Allotment Holder – Vacating Information	BP
12. North Somerset Council – Mobile Library	C
13. Memorial Bench Quotation (JC)	BP
14. Letter of complaint	C
<u>Chairman informed the meeting there wasn't a case to answer.</u>	
15. North Somerset District Council-Town & Parish Digest – August 2025	C
16. North Somerset District Council-Libraries Consultation	C
17. North Somerset District Council-Composting Leaflet	C
18. North Somerset Levels IDB – Watercourse Maintenance	BP
19. North Somerset Council = St Mary's Field temporary lifting of restrictions	C
20. North Somerset Council – new CEO	C
21. Hutton& Locking Benefice – Stay Connected –September	C
22. North Somerset Council – Community Learning	C
23. Avon & Somerset Police – Report – August 2025	C
24. North Somerset Council – Sporting Facilities Return	BP
25. Dibasso -Report	C
26. ALCA – Notice of AGM 25/10/25	C
27. The Pension Regulator	BP
28.	

25.50 Matters for Report purposes only

1. Councillors

Cllr T Porter

Advised the meeting on the failure of the Birnbeck Pier project moving forward and that North Somerset Council had agreed to join the West of England Combined Authority.

Agreed to chase the NSC 20MPH Gateways. Agreed to chase the NSC barriers for Moor Lane and Pathway.

Cllr M Dunkley

She was welcomed back to the meeting.

Cllr K Mcculloch

Reported on a missing Dog Bin

Agreed that Cllr Mcculloch and the Parish Clerk would try and determine who took the missing Dog Bin, with a view to its replacement.

Cllr. N Max

Raised her concerns of the noise level of the Football Club's Firework night.

Agreed that the subject matter should be an Agenda item at the December Council Meeting.

Agreed to carry out research into flashing speed signs for the 20 MPH zone.

Cllr. Lou Eddins

Expressed her concerns now the school was back at the chaotic parking of vehicles at school time outside the school.

Cllr G Barry

Expressed her concerns at the lack of pre-warning of the recent Hutton Hill Road closure.

Cllr P Dutton

Reported on a successful 6 event Festival Week, with a big thank you to all the volunteers. The changes made by the organising team were also a success.

Reported on a campaign for a Radiotherapy Machine at Weston General Hospital, which Cllrs agreed to support.

2. Parish Clerk

Produced the two recently purchased Bleed Kits with one going to the Scout Hut and the other to the Football Club.

25.51 Date Place of the Next Parish Council Meeting – Monday 6th October 2025 in the British Legion Room – commencing at 7.00pm