



## **Hutton Parish Council**

Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Locum Parish Clerk

Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN

Tel: 01934 813871 – Tuesdays 10.00 am – 4. 00 pm

Out of Hours – 07887802922

Email [clerk@huttonsomerset.org.uk](mailto:clerk@huttonsomerset.org.uk) website [www.huttonsomerset.org.uk](http://www.huttonsomerset.org.uk)

**Bruce Poole BA(Hons) FSLCC MMC – Locum Clerk to the Council**

### **PUBLIC PARTICIPATION**

#### **Mr S De Bruen**

Stated that he was representing the 1<sup>st</sup> Locking Scout Group and his reason for speaking to the Parish Council was the perilous condition of the Scout Hut Roof which was now preventing over 150 young people from using the building for their meetings. He asked that the Parish Council:

1. Draw up a draft plan as to how it would carry out the remedial repairs in the short term and
2. Hold immediate discussions with the Scout Hall Committee to strategize a plan going forward.

#### **23.84. To receive and accept any Apologies for Absence.**

None

#### **23.85 Code of Conduct.**

Cllrs M Cuthbert (Hall Manager) and B Groom (Scout Group Trustee) – Budget discussions Village Hall and Scout Hut.

#### **23.86 To approve the Minutes of the Parish Council meeting held on Monday 4<sup>th</sup> December 2023.**

**Resolved to approve as previously circulated the Minutes of a Meeting held on Monday 4<sup>th</sup> December 2023 agreed as being a correct record and signed as such by the Chair.**

#### **23.87 Matters for information purposes only.**

*(See attached sheet)*

#### **23.83 Chairman’s announcements**

*See 23.87.1*

#### **23.84 Planning**

<a href="#">23/P/1284/FUH</a>	<i>Demolition of existing Conservatory. Proposed erection of a rear ground floor extension – parapet wall design with flat roof and a glazed roof lantern. Bi-folding doors to rear elevation – 4 Manor Farm Close HuttonBS24 9</i>	15/08/23
<a href="#">23/P/1520/FUH</a>	<i>Proposed conversion of existing garage into a two-storey “Granny Annexe” including the creation of a dormer to the East elevation. Erection of a new detached garage at the North elevation. Bath House 54 Church Lane Hutton BS24 9SN</i>	04/01/24
<a href="#">23/P/2654/FUH</a>	<i>Proposed erection of a single storey rear extension loft conversion with 2 no dormers to the front elevation and two dormers to the rear elevation and new front porch – 1 Southview Close Hutton BS24 9SW – The Working Party recommend acceptance in principle but ere of the view that the two rear dormers impacted on the neighbouring property</i>	26/01/24

	<i>Enforcement</i>	
23/00235/COU	<i>Car Repairs taking place from residential property – 18 Vereland Road Hutton</i>	19/08/23

### 23.85 Resolutions

- (1) To resolve that the 2024-2025 Parish Council Budget be fixed as set out in the recently circulated Version 4;  
Resolved that the Budget for 2024-25 be set as anticipated expenditure of £154,013.00 set against an anticipated income of £9,712.00 as shown as appendix A and fixed to these Minutes
- (2) To resolve a Precept for 2024-25.  
Resolved that the Precept for 2024-25 be fixed at £154,013 reflecting a 21% increase on a Band D property or in monetary terms an increase of £3.95 pa

### 23.86 Financial

#### To approve the following invoices for payment:

Ionos	Website – D/D	1.00	. 20
Weston Garden Machinery	Recoil Rope	19.90	3.98
Weston Garden Machinery	Tree Lopper	112.81	22.57
Water2Business	Allotments – Springfield – D/D	354.21	
	Allotments – Oldmixon – D/D	35.75	
Peac	Printer Lease – D/D	205.00	41.00
British Gas	Street Lighting	52.20	2.61
GB Sports	Inspection - December	35.00	7.00
HVH	Room Hire	280.00	
BT	Telephone	96.17	19.23
	Credit	(82.88)	
RMK Electricals	Replaced Socket	124.89	
PWLB	Repayment	1,584.00	
EDF Energy	St Mary's Road	454.44	21.90
RBL	Poppy Wreath	25.00	
Post Office	Stamps	150.00	
Londis	Envelopes	6.15	1.23
PTA	Payroll Services	146.20	
Microshade	Hosting Support	141.56	28.31
Defib Warehouse	Mr D Bradley	125.00	25.00
Mr B Poole	Charges – Dec	2213.60	
Orderly & Handyman	Salaries - Dec	2121.47	
Microshade	Hosting Support	116.56	23.31

### 23.87 Reports

1. Councillors
  - (a) Terry Porter  
Advised that NS Council were facing a 2.5 m deficit in the 2024-25 Budget
  - (b) Andrew Sills  
Reminded everyone of the Wassailing taking place in the village
  - (c) Marion Cuthbert  
Reported that the Village Hall also had a roof leak
  - (d) Scout Hut  
Some form of bridging finance would be needed to effect

(e) Peter Dutton

(i) Bus Shelter – Books

Agreed that a notice should be placed in the Bus Shelter advising that books were no longer required

(ii) Council Vacancy

The Clerk confirmed that he was waiting to hear from NS that we might proceed to fill the vacancy.

(iii) Agreed that he would liaise with Cllr Porter as to a proposed copy and publication date for the issue of the Parish New.

(iv) Information Board

Advised the meeting of the action currently taken.

(v) Gate at the Millennium Green

Again he advised on the current action taken

(vi) Agreed that he would set up a small working group to discuss the Handy Persons and Orderlies contractual arrangements.

2. The Clerk

Reported that all of the Allotment invoices for both the Main Road and Springfield sites had been issued.

**23.88 Correspondence**

North Somerset	Collection Dates	C
Cllr J Crane	Bleadon Councillor	C
PWLB	Repayment Request	BP

**23.89 Date time and place for next meeting – Parish Council Meeting – Monday 5<sup>th</sup> February 2024**