



Hutton Parish Council

Incorporating Elborough, Hutton and Woodside

Sophie Hooker - Hutton Parish Clerk

12 Hutton Hill, Hutton, North Somerset BS24 9SY - Monday to Thursday 10am-3pm

Email: Clerk@huttonsomerset.org.uk - Tel: 07415 925756 - www.huttonsomerset.org.uk

30th September 2026

To: Chair: P. Dutton

Councillors: M. Dunkley (Vice Chair), L. Eddins, K. McCulloch, A. Sills, P. Taylor, L Stringer & G. Barry

District Councillors: Mike Solomon & William Jones

You are summoned to attend a Meeting of Hutton Parish Council, to be held in the Legion Room, Hutton Village Hall on Monday 5th October 2026, commencing at 7pm when the following business will be transacted.

***Statutory Notice:** Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety at Work & Human Rights.*

Sophie Hooker - Parish Clerk & RFO

Public Participation:

Prior to the commencement of the meeting, parishioners may comment on individual agenda items, provided prior notice has been given and the Council approves.

A G E N D A

26.64. To receive Apologies for Absence

26.65. Declarations of Interest on any agenda items

26.66. To approve and sign as a correct record the Minutes of Hutton Parish Council held on Monday 14th September, 2026

26.67. Matters arising from those Minutes and Action Tracking

- Electronic Traffic Signs – Cllr L.Eddins
- 20MPH Speed Checks – District Cllr M.Solomon
- Haywood Village – Cllr P.Taylor

26.68. Reports from Working Parties/Committees/Representatives

- a. Scout Hut
- b. Open Spaces
- c. Hutton in Bloom
- d. Hutton Dabaso Twinning Association
- e. Hutton Parish Festival 2027
- f. Allotments
- g. Hutton Village Hall

26.69. Reports from Outside Bodies/Conferences/Training – this item is an opportunity for Councillors to feedback on meetings or training they have attended. Where practicable, written reports will be provided.

26.70. To note the training, meetings and events available and agree any attendance (if any).
Town & Parish Workshop, which is being held at the Town Hall in Weston-super-Mare on Wednesday 4 November, from 10.00 am until around 12.00pm.

26.71. Financial

- To receive and note income during Quarter 2
- To receive and note the Quarter 2 Budget Monitoring Report (Budget vs Actual Expenditure)
- To receive and note VAT reclaims submitted for Quarter 2
- To receive and note bank balances and reserves as of 30th September 2026
- To note Clerk & RFO Salary – 2026/27 NJC Pay Award of 3.3%, effective from 1 April 2026, and approve the application of the revised SCP 26 rate of £38,510 FTE (£19.96 per hour), including the applicable backpay from 1 April 2026.
- To retrospectively approve the following items of expenditure:

	Payment Ref	Total	VAT
147	St Marys Height Barrier Lock replacement	£22.97	£3.83
148	Parish Festival Week Expenses	£21.50	£3.58
149	NSC Fridge Removal from Scout Hut	£30.00	£0.00
150	Grass Cutting July	£282.84	£0.00
151	September Fuel	£49.85	£8.31
152	IT Services	£189.65	£31.61
153	WFH Allowance & Phone	£36.00	£0.00
154	Scout Hut Gas Bill	£33.01	£1.57
155	Scout Hut Electricity Bill	£40.47	£1.93
156	Grass Cutting August	£282.84	£0.00
157	Battery Charging - Expenses	£12.00	£0.00
158	Website Hosting	£19.20	£3.20

	Payment Ref	Total	VAT
159	Black Bags & Padlock and Chain	£35.49	£5.92
160	Envelopes and Stamps - Postage	£8.78	£0.00
161	Hutton Village Hall Hire	£90.00	£0.00
162	Parish Orderly Salaries	£1,161.19	£0.00
163	Handyman Salaries	£101.51	£0.00
164	Churchyard Maintenance	£314.75	£0.00
165	Dog Waste Bin Salary	£470.74	£0.00
166	Parish Clerk Salary	£1,479.89	£0.00
167	Payroll Services July - Sept 2026	£231.45	£0.00
168	Tax & NI Q2	£2,019.58	£0.00
169	Dog Waste Bin Replacement	£306.23	£51.04

26.72. To consider and comment upon the following planning applications (if any).

Non-Material amendment to application 26/P/0694/FUH (Proposed erection of a single-storey porch extension and access ramp.) to allow for alteration of the proposed porch cladding.

40 Moorcroft Road Hutton Weston-super-Mare BS24 9SE

Ref. No: **26/P/1869/NMA** | Received: Fri 11 Sep 2026 | Validated: Fri 11 Sep 2026 | Status: Registered

Determination Deadline: Fri 09 Oct 2026

Consultation Deadline: Not Available

Certificate of Lawfulness for the use of the land and buildings at Locking Court as 10no. separate, self-contained, permanent residential dwellinghouses (Use Class C3).

Locking Court Banwell Road Hutton Weston-super-Mare BS24 8AZ

Ref. No: **26/P/1842/LDE** | Received: Tue 08 Sep 2026 | Validated: Mon 28 Sep 2026 | Status: Registered

Determination Deadline: Mon 23 Nov 2026

Consultation Deadline: Tue 20 Oct 2026

North Somerset Council has requested additional information from Bristol Airport following its initial consultation, and a further 30-day public consultation is expected to begin in the week of 28 September 2026, with the application determination deadline extended to 31 December 2026.

Bristol Airport North Side Road Felton Wrington BS48 3DY

Ref No: **26/P/0686/OU2**

Consultation Deadline: Sun 01 Nov 2026

26.73. Report of the Chair

26.74. Report of the Parish Clerk

Information Items/Correspondence Received/Decision Items

- Hutton Crime Stats
- Meet the New NSC Area Officer - Highways
- Budget 2027/28
- Springwood allotment - tap repair
- Stock Fence Springwood Allotment
- Received Big Bash Donation of £1000 from Hutton Dabaso Twinning Society
- Des Phippen Pond Clearing Quotes
- Dog Waste Bins
- Scout Hut Fire & Risk Assessments Quotes
- Willows in Springwood Fields
- GB Sports – Quotes for Remedial Work at Elmhurst and Springwood Play Parks

Action Taken Under Delegated Powers

- Instructed the cut back of trees near boundary overhanging front drive and rear garden at number 2 Windmill Hill at a cost of £390.00 +VAT
- Weed Killing of Des Phippen Park Paths at the cost of £65.00
- Ordering of a replacement dog waste bin to replace the broken one at Church Lane of £242.69 +VAT.

26.75. Report of the North Somerset District Councillor

26.76. Report of Councillors (For Information Only and Items for Future Agendas)

26.77. Date of the next meeting(s):

- Parish Council Meeting 2nd November 2026, 7pm in the Legion Room, Hutton Village Hall
- Parish Council Meeting 7th December 2026, 7pm in the Legion Room, Hutton Village Hall