



Hutton Parish Council

\Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Parish Clerk

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PUBLIC PARTICPATION

District Councillor Mike Solomon was in attendance and he gave a resume on the current position with the repair of the collapsed walls on Hutton Hill. It was hoped that within three weeks there would be a pedestrian access and in 6/8 weeks vehicular access. After a number of questions he then departed from the meeting.

MINUTES

Minutes of a Meeting of Hutton Parish Council held in the **Legion Room Hutton Village Hall** commencing at **7.30 p.m.** on **Monday 10th June 2025** when the following business was transacted.

PRESENT Cllrs. G Barry L Eddins N Max K McCullouch T Porter A Sill together with Mr B Poole the Parish Clerk.

In the absence of both the Chairman (on holiday) and the Vice Chairman (Unwell) the clerk asked the meeting to deal with Agenda Item 25.22.1 in the first instance.

1 To elect a Chairman for the Meeting Only

Cllr T Porter was duly proposed and seconded to be the Chairman for the meeting

25.16 Apologies

Cllrs M Dunkley P Dutton & J Hicks

25.17 Code of Conduct.

25.18 To approve the Minutes of the Annual Statutory Meeting of the Parish Council meeting held on Monday 12th May 2025

The Minutes of the Annual Statutory Meeting of the Parish Council held on **Monday 12th May** as previously circulated were taken as read and agreed as being a correct record were **approved and duly signed by Councillor T Porter.**

25.19 Chairman's Announcements

None

2520 Matters for Information purposes only

2521 Planning

4	<i>T1 Robina – Remove dead wood and reduce low lateral branch over parking area by 1.5m – The Old Rectory 47 Church Lane Hutton</i>	22/4/25 APPROVED
25/P/808/FUH	<i>Proposed erection of a single storey rear extension with a tiled pitched roof - 86 Cedern Avenue Elborough BS24 8PD</i>	
25/P/0931/PR4LB	<i>Pre=Application advice for a single storey rear extension new detached garage and conversion of existing coach house/garage to form 1 no new dwelling</i>	01/07/2025

<i>25/P/0989/NMA</i>	<i>Non-Material amendment to application 24/P1164/RM(Reserved matters application for the erection of 16 no dwellings pursuant to Outline Consent 21/P/0965/OUT (Outline application for the erection of 16 no. dwellings provision of access public open space3 drainage landscaping and ancillary works with all matters reserved for subsequent approval) to allow for an amendment to the wording of condition 1 – drawings – Land adjacent to Woodside Avenue Hutton</i>	11/06/25
<i>25/P1143/LDP</i>	<i>Certificate of lawful development for the proposed erection of a single storey rear infill extension continuing the existing pitched roof with new roof light window and matching materials</i>	31/07/25

25.22 Resolutions

1 To elect a Chairman for the Meeting Only

See commencement of the meeting

2. To note the submission of the 2025 AGAR to the External Auditor.

Noted

3. To note the start of the public inspection of the Annual 2024-2025 Accounts on Tuesday 3rd June and ending on Monday 14th July 2025.

Noted

25.23 Financial – To retrospectively approve the following items of expenditure:

(28) Nat West	Bank Charges	23.10	
(29) Mr B Poole	Home Working & Telephone	66.00	
(30) Mr B Poole	Salary	1860.54	
(31) J K Gardening	Grass Cutting	51.87	
(32) Mr J Waddington	Travel	35.17	7.04
(33) North Somerset	Waste Bin – Village Hall	44.68	
(34) North Somerset	Waste Bin – Scout Hut	86.01	
(35) Hiscox Insurance	Monthly D/D	293.75	
(36) Water2Business	Allotment D/D	46.00	
(37) Viking Direct	Stationery	102.71	20.54
(38) Microshade	IT Services	126.76	23.35
(39) NDIDB	Drainage Rates	11.59	
(40) Mr P Russell	Internal Audit Costs	250.00	
(41) Hurleys	Stationery	7.07	1.42
(42) Mr B Poole	Travel - Audit	45.00	9.00
(43) British Gas	Scout Hut – Gas	230.28	11.51
(44) Dancover	New Marquee	1302.90	260.58
(45) Ward Tree Surgeons	Arboculturalist Report	545.00	109.00
(46) Weston Garden Machinery	Materials	42.50	8.60
(47) British Gas	Scout Hut – Electricity	82.07	4.10
(48) Gallagher Insurance	Annual Premium	3084.92	
(49) Hurley's	Stationery	7.07	1.42
(50) Weston Garden Machinery	Chainsaw	323.34	64.66

Resolved to note retrospectively and to approve the above items of expenditure

25.24 Working Groups

1. To receive Verbal Reports from the following:

(a) Festival

Both Cllr Porter and Sills gave a brief update of the arrangements made to date.

(b) Scout Hut

It as noted that more holes had appeared in the flooring and that Car Park was due to have its agreed disabled parking updated at the end of June.

Scout Hut User Group Meeting

A meeting has been scheduled to take place soon

(c) Open Space

The new notice Board was due to be installed on Thursday

(d) Hutton in Bloom

Members were reminded of the Group's planned afternoon tea on the 17th June

(e) Communications

25.25 Correspondence

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| 1. North Somerset Council – Cabot Learning Federation | C |
| 2. Mrs K Mitchell – Field Cottage Eastfield Road -Overgrown Bushes | BP |
| 3. Bath & Wells – Hutton Locking Stay Connected | C |
| 4. Hiscox Insurance – Certificate of Employers’ Liability | BP |
| 5. PCSO S Hemmett – June Stats | C |
| 6. North Somerset – New Recyclable arrangements | C |
| 7. Mendip Hills – Details of New Chairman | C |
| 8. Mr Gallagher – 20 mph speed restrictions at Woodside | C |
| 9. ALCA – Area Group Zoom Meeting – 19/06/25 at 18.30 | C |
| 10. Lisa Young – Additional plaque in Des Phippen Park | BP |

25.26 Matters for Report purposes only

1. Councillors
 - (i) He announced that the new Marquee had been delivered and if everyone agreed it was planned to loan it to the Football Club. **Agreed**
2. Parish Clerk

He reported that at long last he was able to advised EDF that in fact that the Parish Council did not own any street lights in St Mary’s Road.

25.27 Date Place of the Next Parish Council Meeting – Monday 7th July 2025 in the British Legion Room – commencing at 7.00pm